



V.S.R. GOVERNMENT DEGREE & P.G. COLLEGE

MOVVA-521135, KRISHNA DISTRICT, ANDHRA PRADESH
NAAC Accredited with "B+" Grade (2.70 CGPA)
ISO 9001:2015, 14001:2015, 50001:2011 Certified Institution
(Affiliated to Krishna University)



Email Id: gdcjkc.movva@gmail.com

Mobile: 9948121714

Phone No: 08671 252451

Website: www.gdemovva.ac.in

List of Students of B.Sc. BZC who completed their SEMESTER INTERNSHIP for the Academic Year 2023-24.

THUMU SAI KIRAN	6*01INS20 PE	2023-24
DIRISEM SIDDU	6*01INS20 PE	2023-24
BOMMAREDDI DEVI SRI	6*01INS20 PE	2023-24
POOSA PRUDHVI	6*01INS20 PE	2023-24
GANDRAPU RAJINI	6*01INS20 PE	2023-24
DONE SOUMIKA	6*01INS20 PE	2023-24
PENUMALA RAJYA LAKSHMI	6*01INS20 PE	2023-24
DIRISAM JYOTHSNA	6*01INS20 PE	2023-24
BETHALA JYOTHIRMAI	6*01INS20 PE	2023-24
ADDANKI RAKESH	6*01INS20 PE	2023-24
RAMANA PADMAPANI	6*01INS20 PE	2023-24
MOTUPALLI BHARGAVI	6*01INS20 PE	2023-24
SENAPATHI DHANALAKSHMI	6*01INS20 PE	2023-24
PENUMATSA KAVYA	6*01INS20 PE	2023-24

PENUMALA RAJYA LAKSHMI	6*01INS20 PE	2023-24
PAGOLU RAMYA	6*01INS20 PE	2023-24
Kandula Rajesh	6*01INS20 PE	2023-24
CHATRAGADDA NARENDRA NADH	6*01INS20 PE	2023-24



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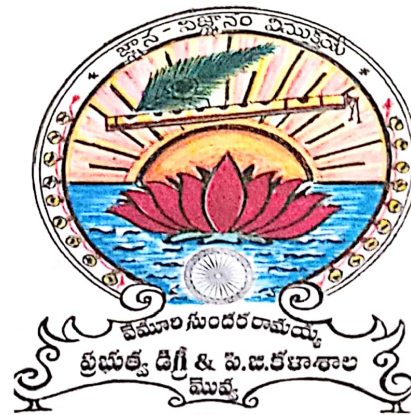
PROGRAM BOOK FOR
SEMESTER INTERNSHIP
ON MEDICAL TRANSCRIPTION

Submitted By

PAGOLU RAMYA

ROLL NO: 2129223049017

6thSemester-B.SC (BZC)



Under The Esteemed Guidance Of

M.ANIL KUMAR

Lecturer in BOTANY



**LONG TERM /SEMESTER
INTERNSHIP
IIIrd B.SC (BZC)**

**Name of the College. : V.S.R.GOVT.DEGREE & PG
COLLEGE, MOVVA.KRISHNA UNIVERSITY**

Department: BOTANY

Name of the Faculty Guide : M. ANIL KUMAR

Name of the Student : PAGOLU RAMYA

Registration Number.: 2129223049017

Period of Internship : From: 15/02/2024 To: 15/05/2024

Year of study: 2023-2024

Date of Submission:



Student's Declaration

I, **PAGOLU RAMYA**, a student of **IIIrd B.Sc BZC Program** Reg.No. **2129223049017** of the Department of Botany, **VSRGDCMOVVA College** do here by declare that I have completed the semester Internship from 15/2/2024 to 15/5/2024. Under the Faculty Guideship of , **M ANIL KUMAR** in **Botany, Department of Botany in VSRGDCMOVVA College.**

P Ramya
(Signature and Date)

Endorsements



Faculty Guide

M ANIL KUMAR

Head of The Department

M ANIL KUMAR. M.SC, M. PHIL, B.Ed., NEET.

Principal

Dr. S. MADHAVI, Ph.D





VSR GOVERNMENT DEGREE AND PG COLLEGE
(Affiliated to Krishna University)
[NAAC A Grade]



MOVVA, KRISHNA DISTRICT-521135

PROGRAM BOOK FOR
SEMESTER INTERNSHIP

On medical transcription

Submitted by

SENAPATHI DHANA LAKSHMI

Roll No: 2129223049023

Semester 6TH - B.SC(BZC)



Under the esteemed guidance of

M. ANIL KUMAR

Lecturer in BOTANY

College Website: www.gdcmovva.ac.in

Page No:

**PROGRAM BOOK FOR
LONG-TERM INTERNSHIP**

Name of the Student: Senapathi Dhana Lakshmi

Name of the College: V S R Govt Degree & PG College, Mowva

Registration Number: 2129223079026

Period Of Internship: 3 Months

From: 15-Feb-2024 To: 15-May-2024

Name & Address of the Intern Organisation: Reconnect

Year 2024

Krishna University

An Internship Report on

Medical Transcription

Submitted in accordance with the requirement for the degree of

Under the Faculty Guideship of

M. ANIL KUMAR M.Sc, M.A (Literature), B.Ed NET

Department of Botany

V S R Govt Degree & PG College, Movva

Submitted by:

Senapathi Dhana Lakshmi

Reg.No: 2129223049023

Department of Science

V S R Govt Degree & PG College, Movva





VSR GOVERNMENT DEGREE AND PG COLLEGE
(Affiliated to Krishna University)
[NAAC A Grade]



MOVVA, KRISHNA DISTRICT-521135

PROGRAM BOOK FOR

SEMESTER INTERNSHIP

On medical transcription

Submitted by

POOSA PRUDHVI

Roll No: 2129223049021

Semester 6TH - B.SC(BZC)



Under the esteemed guidance of

M. ANIL KUMAR

Lecturer in BOTANY

College Website: www.gdcmovva.ac.in

Page No:



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**PROGRAM BOOK FOR
LONG-TERM INTERNSHIP**

Name of the Student: Poosa Prudhvi

Name of the College: V S R Govt Degree & PG College, Mowla

Registration Number: 2129223049021

Period Of Internship: 3 Months

From: 15-Feb-2024 **To:** 15-May 2024

Name & Address of the Intern Organisation: Reconnel

Year 2024

Krishna University



An Internship Report on

Medical Transcription

Submitted in accordance with the requirement for the degree of

Under the Faculty Guidance of

M. AMIL KUMAR M.Sc, MA (Literature), B.Ed NET

Department of Botany

V S R Govt Degree & PG College, Movva

Submitted by:

Poosa Prudhvi

Reg.No: 2129223049021

Department of Science

V S R Govt Degree & PG College, Movva





VSR GOVERNMENT DEGREE AND PG COLLEGE
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Submitted by

SENAPATHI DHANA LAKSHMI

Roll No: 2129223049023

Semester 6TH - B.SC(BZC)



Under the esteemed guidance of

M. ANIL KUMAR

Lecturer in BOTANY

College Website: www.gdcmovva.ac.in

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**PROGRAM BOOK FOR
LONG-TERM INTERNSHIP**

Name of the Student: Senapati Dhana Lakshmi

Name of the College: V S R Govt Degree & PG College, Molva

Registration Number: 2129223049023

Period Of Internship: 3 Months

From: 15-Feb-2024 To:15-May-2024

Name & Address of the Intern Organisation: Reconnect

Year 2024

Krishna University



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Department of Botany

V S R Govt Degree & PG College, Movva

Submitted by:

Senapathi Dhana Lakshmi

Reg.No: 2129223049023

Department of Science

V S R Govt Degree & PG College, Movva





VSR GOVERNMENT DEGREE AND PG COLLEGE
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[NAAC A Grade]



MOVVA, KRISHNA DISTRICT-521135

PROGRAM BOOK FOR

SEMESTER INTERNSHIP

On medical transcription

Submitted by

PENUMALA RAJYA LAKSHMI

Roll No: 2129123049019

Semester 6TH - B.SC(BZC)



Under the esteemed guidance of

M. ANIL KUMAR

Lecturer in BOTANY

College Website: www.gdcmovva.ac.in

Page No:



**PROGRAM BOOK FOR
LONG TERM INTERNSHIP**

Name of the Student: Penumala Rajya Lakshmi

Name of the College: V.S.R. Govt. Degree & PG College, Warangal

Registration Number: 2129223049019

Period Of Internship: 3 Months

From: 15-Feb-2024 **To:** 15-May-2024

Name & Address of the Intern Organisation: Recommen

Year 2024

Krishna University



An Internship Report on

Medical Transcription

Submitted in accordance with the requirement for the degree of

Under the Faculty Guideship of

M. ANIL KUMAR M.Sc, M.A (Literature), B.Ed NET

Department of Botany

V S R Govt Degree & PG College, Movva

Submitted by:

Penumala Rajya Lakshmi

Reg.No: 2129223049019

Department of Science

V S R Govt Degree & PG College, Movva





VSR GOVERNMENT DEGREE AND PG COLLEGE
(Affiliated to Krishna University)
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MOVVA, KRISHNA DISTRICT-521135

PROGRAM BOOK FOR

SEMESTER INTERNSHIP

On medical transcription

Submitted by

PENUMALA RAJYA LAKSHMI

Roll No: 2129223049018

Semester 6TH - B.SC(BZC)



Under the esteemed guidance of

M. ANIL KUMAR

Lecturer in BOTANY

College Website: www.gdcmovva.ac.in

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Medical Transcription

Submitted in accordance with the requirement for the degree of

Under the Faculty Guideship of

M. ANIL KUMAR M.Sc, M.A (Literature), B.Ed NET

Department of Botany

V S R Govt Degree & PG College, Movva

Submitted by:

Penumala Rajya Lakshmi

Reg.No: 2129223049018

Department of Science

V S R Govt Degree & PG College, Movva





VSR GOVERNMENT DEGREE AND PG COLLEGE
(Affiliated to Krishna University)
[NAAC A Grade]



MOVVA, KRISHNA DISTRICT-521135

PROGRAM BOOK FOR

SEMISTER INTERNSHIP

On medical transcription

Submitted by

BOMMAREDDI DEVI SRI

Roll No: 2129223049004

Semester 6TH - B.SC(BZC)



Under the esteemed guidance of

M. ANIL KUMAR

Lecturer in BOTANY

College Website: www.gdcmovva.ac.in



LONG TERM INTERNSHIP REPORT

Submitted in accordance with the requirement for the degree of

IIIrd B.SC BZC

Name of the College: VSR Government Degree and PG College

Department: BOTANY

Name of the Faculty Guide: M. ANIL KUMAR, M.sc., M.PHIL.,B.ED.,NET

Duration of the CSP: 3 Months **From** 15 /2/2024 **To** 15/5 /2024

Name of the Student: BOMMAREDDI DEVI SRI

Programme of Study:B.SC (BZC)

Year of Study: 2023-2024

Register Number: 2129223049004

Date of Submission:



Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete 2 months (180 hours) of short-term internship either physically or virtually.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.



VSR GOVERNMENT DEGREE AND PG COLLEGE
(Affiliated to Krishna University)
[NAAC A Grade]



MOVVA, KRISHNA DISTRICT-521135

PROGRAM BOOK FOR
SEMESTER INTERNSHIP

On medical transcription

Submitted by

MOTUPALLI BHARGAVI

Roll No: 2129223049016

Semester 6TH - B.SC(BZC)



Under the esteemed guidance of

M. ANIL KUMAR

Lecturer in BOTANY

College Website: www.gdcmovva.ac.in

Page No:



LONG TERM INTERNSHIP REPORT

Submitted in accordance with the requirement for the degree of

IIIrd B.SC (BZC)

Name of the College: VSR Government Degree and PG College

Department: Botany

Name of the Faculty Guide: M. ANIL KUMAR

Duration of the CSP: 3 Months **From** 15 /2/2024 **To** 15/5 /2024

Name of the Student: MOTUPALLI BHARGAVI

Programme of Study: B.SC (BZC)

Year of Study: 2023-2024

Register Number: 2129223049016

Date of Submission:



Student's Declaration

I, MOTUPALLI BHARGAVI , a student of IIIrd B.Sc BZC Program
Reg.No.2129223049016 of the Department of Botany,VSR GDC MOVVA College
do hereby declare that I have completed the semester Internship from 15/2/2024 to
15/5/2024.Under the Faculty Guideship of , M. ANIL KUMAR

in Botany . Departmentof Botany in VSR GDC MOVVA College.

M. Bhargavi?
(Signature and Date)

Endorsements


Faculty Guide

M. ANIL KUMAR


Head of the Department

M Anil kumar, M.Sc, M. ~~Ph.D~~, B.Ed, ~~NET~~

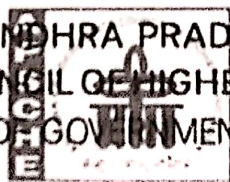
Principal

Dr.S.MADHAVI, Ph.D



Designed & Developed by

ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION
(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)





VSR GOVERNMENT DEGREE AND PG COLLEGE
(Affiliated to Krishna University)
[NAAC A Grade]



MOVVA, KRISHNA DISTRICT-521135

PROGRAM BOOK FOR

SEMESTER INTERNSHIP

On medical transcription

Submitted by

PENUMATSA KAVYA

Roll No: 2129223049020

Semester 6TH-B.SC(BZC)



Under the esteemed guidance of

M . ANIL KUMAR

Lecturer in BOTANY

CollegeWebsite: www.gdcmovva.ac.in

PageNo:



LONG TERM INTERNSHIP REPORT

Submitted in accordance with the requirement for the degree of

IIIrd B.SC (BZC)

Name of the College: VSR Government Degree and PG College

Department: Botany

Name of the Faculty Guide: M. ANIL KUMAR

Duration of the CSP: 3 Months **From** 15/2/2024 **To** 15/5/2024

Name of the Student: PENUMATSA KAVYA

Programme of Study: B.SC(BZC)

Year of Study: 2023-2024

Register Number: 2129223049020

Date of Submission:



VSRGOVERNMENT DEGREEANDPGCOLLEGE
(AffiliatedtokrishnaUniversity)
[NAACAGrade]

MOVVA,KRISHNADISTRICT-521135

PROGRAMBOOK FOR

SEMISTERINTERNSHIP

Onmedicaltranscription

Submitted by

ADDANKI RAKESH

Roll No:2129223049001

Somoster 6TH-B.SC(BZC)



Undertheesteemed guidanceof

YANNAM SUNEETHA M.A., B.Ed.,

LecturerinEnglish

CollegoWebsite:www.gdcmovva.ac.in

LONG TERM INTERNSHIP REPORT

Submitted in accordance with the requirement for the degree of

IIIrd B.SC(BZC)

Name of the College: VSR Government Degree and PG College

Department: ENGLISH

Name of the Faculty Guide: YANNAM SUNEETHA M.A., B.Ed.,

Duration of the CSP: 3 Months **From** 15/2/2024 **To** 15/5/2024

Name of the Student: ADDANKI RAKESH

Programme of Study: B.SC(BZC)

Year of Study: 2023-2024

Register Number: 2129223049001

Date of Submission:

VSR GOVERNMENT DEGREE AND PG COLLEGE
(Affiliated to Krishna University)
MOVVA, KRISHNA DISTRICT-521135



CERTIFICATE

Certified that the Semester internship done by ADDANKI RAKESH Roll No: 2129223049001 of the Group B.Sc(BZC) for the academic year 2023-2024 at GDC MOVVA is a record of bonafide work carried out by her under my guidance and supervision.

Y. Suneetha

Project Guide

YANNAM

SUNEETHA

M.A., B.Ed.

Lecturer in..... **ENGLISH**.....

V.S.R. Govt. Degree & P.G. College

Movva - 521 135 Krishna Dt., A.P.

MATHE ANIL KUMAR

M.Sc., M.A.(Lr.), B.Ed., N.E.T.

LECTURER IN BOTANY

~~V.S.R. Government Degree & P.G. College~~

~~Movva - 521 135 Krishna Dist. A.P.~~

Head of the Department

Manil kumar

PRINCIPAL

Dr.SMadhavi

Student's Declaration

I, ADDANKI RAKESH, a student of IIIrd B.Sc BZC Program Reg.No. 2129223049001 of the Department of Botany, VSRGDCMOVVA College do hereby declare that I have completed the semester Internship from 15/2/2024 to 15/5/2024. Under the Faculty Guidance of, YANNAM SUNEETHA in ENGLISH, Department of ENGLISH in VSRGDCMOVVA College.

A. Rakesh.
(Signature and Date)

Endorsements

Faculty Guide

YANNAM SUNEETHA M.A., B.Ed.,

Head of the Department

M Anilkumar, M.Sc, M.phil, B.Ed, net

Principal

Dr.S.MADHAVI, Ph.D

OFFICIAL CERTIFICATION

This is to certify ADDANKI RAKESH Reg. No 2129223049001 has completed his SEMISTER Internship in MEDICAL TRANSCRIPTION under my supervision as a part of partial fulfillment of the requirement for the Degree Of BSC BOTANY in the department of VSR Government Degree & PG College Movva.

This is accepted for evaluation.

(Signatory with Date and Seal)

INTERNME ID: INT24-3341

CERTIFICATE OF INTERNSHIP

THIS CERTIFICATE IS PROUDLY PRESENTED TO

Addanki Rakesh

A student of VSR Government Degree and PG College, Movva pursuing a B.Sc(BZC) has successfully completed Long Term Internship on Medical Transcription (From 15.02.2024 To 15.05.2024) at Reconnect Skills through Internme.



SIGNATURE

15-05-2024

DATE

INTERNSHIP POWERED BY



INTERNME

ACKNOWLEDGEMENT

I obliged and highly indebted to express my deep sense of gratitude and respects Mrs. DR. Y. SUNEETHA, lecture in Biotechnology and Head of the Department of ENGLISH, V.S.R GOVERNMENT DEGREE COLLEGE, MOVVA for her gifted guidance, expert advices and showing me the right way of carrying out the project. Her ability to always open up new research perspectives has been inspiring me. I am not only thankful to this for her cooperation even in her very busy hours but also for giving me the special attention and incredible support in moral front. I am thankful for her support during and till the completion of the project.

I would like to take this opportunity to express my heartfelt indebtedness towards Dr. S. MADHAVI, Principal Incharge, V.S.R GOVERNMENT DEGREE COLLEGE, MOVVA, THANUJHR of the Launchpad LLC, RECONNECT SKILLS for their support and enlightenment during till the completion of the long term internship.

Besides, a great deal of thanks goes to all teaching and non-teaching staff for their efforts to strengthen the fundamental concepts, helps me to take up this project of serious gravity with confidence.

Finally, I extend my thanks to my parents, god, siblings, friends and all our well-wishers, whose endless love and support have kept me going through all of these days.

With Profound Gratitude

ADDANKI RAKESH
(Rollno 2129223049001)

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CHAPTER-1 EXECUTIVE SUMMARY

The Internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and Intern organization and summary of all the activities done by the Intern during the period

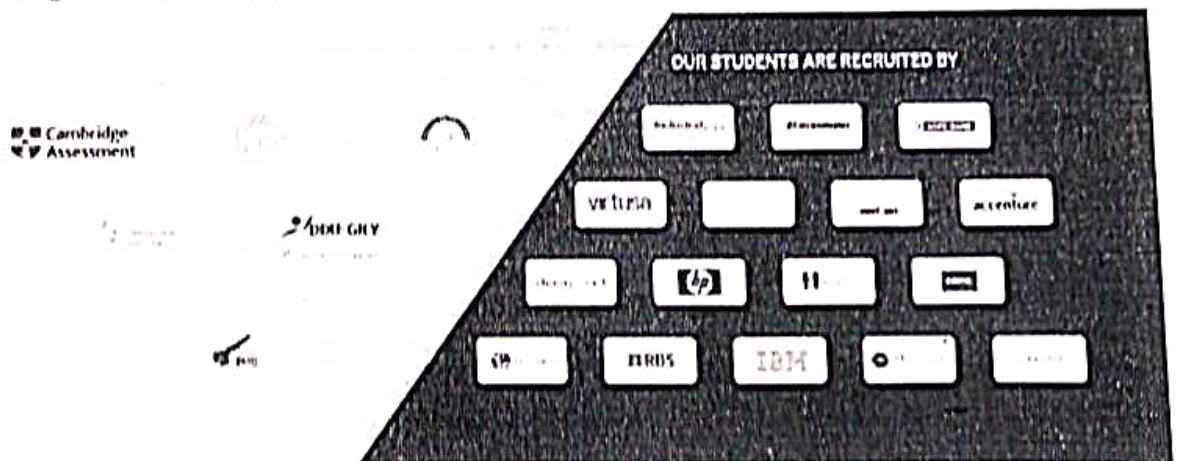
This executive summary provides a concise overview of my internship experience, highlighting key achievements and insights gained during the programme.

OBJECTIVES

The primary objective of my internship was to gain practical experience and apply theoretical knowledge in a real-world professional setting. The internship focused on the Medical Transaction aiming to enhance my skills and understanding of relevant field.

Brief description of sector of Internship organization:-

- The three values which drive Launchpad LLC to excel in catering to the needs of the dynamic ecosystem. At Launchpad LLC, we work towards in creating sustainable, competitive & skilled work force with our L&D solutions.
- Launchpad LLC is a pioneer in Ed-tech offerings, experiential learning, specializing in industry focused training solutions. Launchpad LLC differentiates itself with strong focus on sector specific skill development and blended learning models. Launchpad LLC prides itself with Trainers and Master trainers, who have great passion towards education, learning & development.
- At Launchpad LLC, our International exposure and associations with leading Universities like Cambridge English and industrial houses helps us bring the best of the Learning & Development solutions to India.



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[NAACAGrade]

MOVVA,KRISHNADISTRICT-521135

PROGRAMBOOK FOR

SEMISTERINTERNSHIP

Onmedicaltranscription

Submitted by

CHATRAGADDANARENDRANADH

Roll No:2129223049005

Semester 6TH-B.SC(BZC)



Undertheesteemed guidanceof

YANNAM SUNEETHA M.A., B.Ed.,

LecturerinEnglish

CollegeWebsite:www.gdcmovva.ac.in

CERTIFICATE OF INTERNSHIP

THIS CERTIFICATE IS PROUDLY PRESENTED TO

Chatrgadda nanrednra nadh

A student of VSR Government Degree and PG College,
Movva pursuing a B.Sc(BZC) has successfully completed
Long Term Internship on Medical Transcription (From
15.02.2024 To 15.05.2024) at Reconnect Skills through
Internme.



SIGNATURE

15-05-2024

DATE



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MOVVA, KRISHNA DISTRICT-521135

PROGRAM BOOK FOR

SEMESTER INTERNSHIP

On medical transcription

Submitted by

KANDULA RAJESH

Roll No: 2129223049013

Semester 6TH-B.SC(BZC)



Under the esteemed guidance of

YANNAM SUNEETHA M.A., B.Ed.,

Lecturer in English

College Website: www.gdcmovva.ac.in

CERTIFICATE OF INTERNSHIP

THIS CERTIFICATE IS PROUDLY PRESENTED TO

Kandulu Rajesh

A student of VSR Government Degree and PG College, Movva pursuing a B.Sc(BZC) has successfully completed Long Term Internship on Medical Transcription (From 15.02.2024 To 15.05.2024) at Reconnect Skills through Internme.



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PROGRAM BOOK FOR
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On medical transcription
Submitted by

RAMANA. PADMAPANI

Roll No: 2129223049022

Semester 6TH - B.SC(BZC)



Under the esteemed guidance of

YANNAM SUNITHA

Lecturer in English

CERTIFICATE OF INTERNSHIP

THIS CERTIFICATE IS PROUDLY PRESENTED TO

R.padma paani

A student of VSR Government Degree and PG College,
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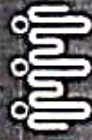


SIGNATURE

15-05-2024

DATE

INTERNSHIP POWERED BY



INTERNME



VSR GOVERNMENT DEGREE AND PG COLLEGE
(Affiliated to Krishna University)
[NAAC A Grade]



MOVVA, KRISHNA DISTRICT - 521135

PROGRAM BOOK FOR

SEMESTER INTERNSHIP

On medical transcription

Submitted by

THUMU SAI KIRAN

Roll No: 2129223049024

Semester 6TH - B.SC (BZC)



Under the esteemed guidance of

YANNAM SUNEETHA M.A., B.Ed.,

Lecturer in English

College Website: www.gdcmovva.ac.in

INTERNE ID: INT24-3340

CERTIFICATE OF INTERNSHIP

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Thumu sai Kiran

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