

Agenda: Department of biotechnology held a meeting along with Botany to schedule classes.

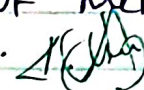
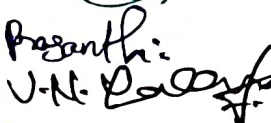
Discussion:- Smt. K. Anvitha transferred from PRGC(A), Kakinada is appointed in this VSR GDC MOVVA as lecturer in biotechnology on 6/10/2021.

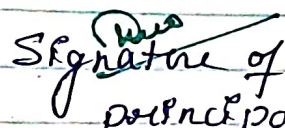
- Dr. R. Venkatesh appointed as contract faculty in botany on 20/10/21 to VSR GDC MOVVA
- AS per present workload all botany lectures are scheduled to Dr. R. Venkatesh.
- AS per present workload all biotechnology classes scheduled to Smt K. Anvitha.
- From the date of appointment i.e 6/10/21 to 18/10/21 there were semester end examinations to B & D years.
- preparation of annual curricular plan.

Resolution:-

- It is resolved to commence classes for biotechnology to B & D years by K. Anvitha, H/biotech.
- It is resolved to prepare annual curricular plan for academic year particularly to sem-I and sem-II.

Dept members:-

1. 
2. Pasanthi:  


  
Signature of principal.

Date:- 6/11/21

Agenda:- preparation of Department of biotechnology action plan for academic year 2021-22.

Discussion:- AS per the instructions of principal, Dept of biotechnology and botany decided to make an action plan for the academic year 2021-22. In this regard all planned field trips, Seminars, webinars, extension activities, celebration of scientists birthdays and other co-curricular activities, based on the COVID-19 circumstances and its privilege adoption of programmes should be done.

Resolutions:-

- It is resolved to execute above mentioned plan for academic year 2021-22.
- It is resolved that department time table is prepared and classwork is going on as per scheduled time table.

Dept members.

1. ~~X~~ (Signature)

~~Principal~~

3. B. Ganthi

V. N. Lakshmi

date :- 20/11/21<sup>37</sup>

Agenda:- Field-trip to ARS, Ghantarala for biotechnology students and necessity of laboratory chemicals to conduct practical work.

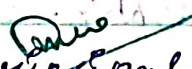
Discussion:- According to action plan of Biotechnology department, field-trip to ARS - Agriculture research station, Ghantarala is to be organised to inculcate research temper in students. On behalf of this Dept of biotechnology & botany discussed to plan a field trip to Ghantarala to visit both Kaulhi Vignyan Kendra and ARS in next week i.e 3<sup>rd</sup> week of November. Due to lack of some chemicals in the Dept. laboratory it makes some difficulties in the practical work.

Resolution:-

1. It is resolved to plan a field-trip to ARS with both III year and II year students.

2. It is resolved to take permission letters/parent acceptance letter from willing students.

3. It is resolved that there is a need of some chemicals for conduction of practical work and repair of dispense it need to conduct practical to students. So, take this point to principal's notice.

  
Principal

Dept- members.

1. 

3. Pragasanthi.

V. N. Lakshmi

Agenda:- To discuss on organization of soil day on Dec 6<sup>th</sup> and field trip to Kondapalli - NIFTY Labs.

Discussion:- Dept of biotechnology & botany are directed to plan world soil day and about field visit to NIFTY Labs. According to Dept plan a second field visit to NIFTY Labs to II year biotechnology students on behalf of their curriculum of bioanalytical techniques in sem-3.

Resolution:-

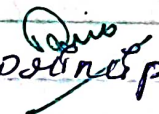
- It is resolved to conduct world soil day on Dec 6<sup>th</sup> / 2021.
- It is resolved to plan a field trip to NIFTY Labs, Kondapalli on bioanalytical techniques on 7/12/21.

Dept members.

1. 

3. G. Pragathi.

4. V. N. Lakshmi

  
Principal

39  
Date:- 31/1/22

Agenda:- To discuss on syllabus completion to  
① & ② year students.

Discussion:- As per the timetable given by the affiliate university, the examination to final year students should be from 19/1/22. In view of this a meeting is conducted to discuss about syllabus completion to final year students in association with dept of botany. As per today i.e on 31/1/22 85% of syllabus is completed for ① BSc Biotech students.

Resolutions:-

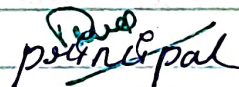
- It is resolved that 85% of theory syllabus is completed and remaining 15% should be covered

Dept members

1. 

3. Rajanhi

4. V.N. Yadav

  
Principal

Date: 5/3/22

Agenda: to discuss on conduction of workshop to final year & second year & first year students on organic farming.

Discussion:- Department of biotechnology and Zoology discussed to plan a workshop on organic farming to final year and first year BTBC & B2C students on regenerative farming in collaboration with Naandhi foundation and mahindra pride classroom on second week of march. Second year are exempted due to III Sem examinations.

Resolution:-

- It is resolved to conduct a workshop on regenerative farming on 14/3/2022 & 15/03/22 in collaboration with Naandhi foundation.

Dept members

1. 

  
Principal

3. Pragasanth

4. V. N. Lalitha

Dt: 18/3/22

Agenda: TO discuss on conduction of field-trip and sending students of biotechnology and B2c to training on "Scientific bee keeping" at KVK Ghantatala.

Discussion:- Department of biotechnology, Botany and zoology discussed to plan a field-trip to ARC vizayray, west Godavari and sending second year & final year students to one week training programme at KVK Ghantatala on "Scientific bee keeping". Sem end examinations are going to be completed to both second and final years along with practicals.

Resolution:-

- It is resolved to plan training programme to second years on "Scientific bee keeping" at KVK Ghantatala on last week of march.
- It is resolved to plan a field-trip to ARC & honey bee cultivation research centre, vizayray, west Goda on about the second week of April.
- It is resolved to take parent acceptance letter from willing students.

*[Signature]*  
Principal

*[Signature]*

V.N. Rao

Agenda:-

to discuss about II, IV, VI semester Annual curriculum, time table, workload of Biotechnology, Botany, zoology.

Discussion:- Department of Biotechnology, Botany, zoology discussed on the new curriculum framework given by Apsche for second year students. From this academic year i.e. 2021-22 students of IV semester going to study two papers in every course subject along with SDC's. Like with final year students are in revised framework of 2016-18 so, they have to opt for elixir in the case of these course. Departments also discussed on regularly taking class as mandatorily without any deviations. workload to every lecturer should be minimum of 20 to 25 percent. Sharing of time table with the students etc. - List of chemicals essential for II, IV, V are submitted to principal.


Resolution:-

- It is resolved to execute above mentioned plan for sem II, IV, V of academic year 2020-21.

Signature of Staff.



V.N. Bhatnagar

  
Principal.