

Ref: HR/2022-2023

Date: 01st November'2022

Mr L.Kumar Raja,
S/o : L.Venkata Subbarao,
1-109, Avurupudi, Movva Mandal,
Krishna District, Andhra Pradesh State – 521 158.

Sub: Motor Transport - Permission to work as "LEARNER ASSISTANT"- Orders Issued.
Ref: Your Application Date: 19-10-2022.

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With reference to your application, we hereby inform that you are permitted to learn work as "LEARNER ASSISTANT" in our organization.

You shall be under training/learning for a period of three months.

Please note that organization reserves the right to withdraw the permission at any point of time without assigning any reasons and without issuing any notice.

You will be paid **Rs.9,420/- (Rupees Nine Thousand Four Hundred and Twenty only)** per month as stipend which is inclusive of allowances.

You are advised to report for work at our Head office in Vijayawada at 09.00 A.M. on 01-11-2022, along with the following.

- 1) One set of Photostat copies of your certificates.
- 2) Four copies of your recent Photo (two passport size and two stamp size).
- 3) Copy of your savings account Bank passbook.
- 4) You and Your Family * members Aadhar Cards (for PF and ESI purpose).

During the tenure you will be governed by the rules and regulations and shall adhere to the policies and philosophy of the Organization.

For NAVATA ROAD TRANSPORT,



AUTHORISED SIGNATORY

* Family means yourself, your spouse and children, (if any) and dependent