



KRISHNA UNIVERSITY :: MACHILIPATNAM
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UG - ACADEMIC CAELNDAR 2017-18

Particulars	I year		II & III years	
	I Semester	II Semester	III & V Semesters	IV & VI Semesters
Class Work				
Commencement of Classes	10-07-2017	04-12-2017	19-6-2017	15-11-2017
Closure of instructions	10-11-2017	04-04-2018	21-10-2017	17-03-2018
Total No. of working days	90	90	91	91
I Internal Examination	1-09-2017	29-01-2018	2-7-2017	3-01-2018
II Internal Examination	30-10-2017	12-03-2018	10-10-2017	8-3-2018
University Theory Examinations	13-11-2017	7-04-2018	25-10-2017	22-03-2018
Practical Examinations	23-11-2017	19-04-2018	4-11-2017	07-4-2018
Closure of Admissions for various courses	19-08-2017			
Last working day of the academic year 2017-18		18-4-2018		
Re-Opening of Colleges for the year (2018-2019)		18-6-2018		
Foundation day of University		25-6-2017		
Sports Day		29-8-2017		
Teachers day		5-9-2017		
Education Day		11-11-2017		
Science day		28-2-2018		
Women's day		08-3-2018		
Earth day		22-4-2018		
Anti-Ragging Committee meeting by all Colleges		22-8-2017		
Fresher's Day		27-8-2017		
Inter- collegiate Cultural meet		September 2017		
Youth Festival		October 2017		
Awareness on employability skills		January 2018		
Organizing Centralized Job fair		January 2018		

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S. NO	PARTICULARS OF HOLIDAYS	DATE
1	Ramzan	26-6-2017, Monday
2	Krishnashtami	14-8-2017, Monday
3	Independence Day	15.08.2017, Tuesday
4	Vinayaka Chavithi	25.08.2017, Friday
5	Bakrid	2.09.2017, Saturday
6	Dasara	25-9-2017 to 30-9-2017
7	Gandhi Jayanthi	02.10.2017, Monday
8	Moharram	12.10.2017, Wednesday
9	Deepavali	19.10.2017, Wednesday
10	Mailad-un-Nabi	1.12.2017, Friday
11	Christmas	23.12.2017 to 26.12.2017
12	Pongal	11.01.2018 to 16.01.2018
13	Republic Day	26.01.2017, Friday
14	Maha sivaratri	14.02.2018, Wednesday
15	Holi	1.03.2018, Thursday
16	Ugadi	18.03.2018, Sunday
17	Sri Rama Navami	25.03.2018, Sunday
18	Good Friday	30.3.2018, Friday
19	Babu Jagjivan Ram's Birthday	05-4-2018, Thursday
20	Dr. B.R. Ambedkar's Birthday	14-4-2018, Saturday
Note: All holidays are subject to State Govt. orders.		
The University remains closed on Sundays and Second Saturday of every month		

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LIST OF HOLIDAYS & VACATION

S. NO	PARTICULARS	DATE
1.	Ramzan	16.06.2018
2.	Independence Day	15.8.2018
3.	Bakrid	22.08.2018
4.	Sri Krishna Ashtami	03.09.2018
5.	Vinayaka Chavithi	13.09.2018
6.	Moharram	21.09.2018
7.	Gandhi Jayanthi	02.10.2018
8.	Dasara	15.10.2018 to 20.10.2018
9.	Deepavali	07.11.2018
10.	Mailad-un-Nabi	21.11.2018
11.	Christmas	24.12.2018 to 27.12.2018
12.	Pongal	14.01.2019 to 19.01.2019
13.	Republic Day	26.01.2019
14.	Maha Sivaratri	04.03.2019
15.	Holi	21.03.2019
16.	Babu Jagjivan Ram's Birthday	05.04.2019
17.	Ugadi	06.04.2019
18.	Good Friday	19.04.2019
19.	Dr. B.R. Ambedkar's Birthday	14.04.2019
20.	Sri Rama Navami	14.04.2019

Note: All holidays are subject to AP State Govt. Orders.

The University remains closed on Sundays and Second Saturday of every month.

Handwritten signature and date: 19/04/18.

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UG- ACADEMIC CALENDAR 2019-20

Particulars	I YEAR		II & III YEAR	
	ISEMSETER	II SEMESTER	III & V SEMESTER	IV & VI SEMESTER
Class work/Reopening			06-06-2019	
Commencement of Classes	12-06-2019	26-11-2019	07-06-2019	11-11-2019
Closure of instructions	22-10-2019	31-03-2020	01-10-2019	28-02-2020
Total Number of working days	96days	90days	92days	90days
I Internal Examinations	05-08-2019	17-12-2019	05-08-2019	17-12-2019
II Internal Examinations	28-09-2019	10-02-2020	28-09-2019	10-02-2020
University Theory Examinations	04-11-2019	01-04- 2020	18-10-2019	18-03-2020
Practical Examinations	18-11-2019	15-04-2020	01-11-2019	01-04-2020
Commencement of Summer Vacation	20-04-2020			
Re-opening of college for the year (2020-21)	08-06-2020			
Extra Curricular Activities				
Foundation day of University	25.06.2019			
Anti-Ragging Committee meeting by all Colleges	20.08.2019			
Fresher's Day	To be decided by the college concerned			
Sports Day	29.08.2019			
Inter- collegiate Cultural meet	September 2019			
Teachers day	05.09.2019			
Youth Festival	October 2019			
Education Day	11.11.2019			
Awareness on employability skills	January 2020			
Organizing Centralized Job fair	January 2020			
Science day	28.02.2020			
Women's day	08.03.2020			
Earth day	22.04.2020			



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UG- BHA ACADEMIC CALENDAR 2019-20

Particulars	I YEAR		II & III YEAR	
	I SEMESTER	II SEMESTER	III & V SEMESTER	IV & VI SEMESTER
Class work			06-06-2019	
Commencement of Classes	12-06-2019	26-11-2019	07-06-2019	11-11-2019
Closure of instructions	22-10-2019	31-03-2020	01-10-2019	28-02-2020
Total Number of working days	96days	90days	92days	90days
I Internal Examinations	05-08-2019	17-12-2019	05-08-2019	17-12-2019
II Internal Examinations	28-09-2019	10-02-2020	28-09-2019	10-02-2020
University Theory Examinations	04-11-2019	01-04-2020	18-10-2019	18-03-2020
Practical Examinations	18-11-2019	15-04-2020	01-11-2019	01-04-2020
Closure of Admissions for various courses				
Last working day of academic calendar 2019-20				
Re-opening of college for the year (2020-21)	08-06-2020			
Extra Curricular Activities				
Foundation day of University	25.06.2019			
Anti-Ragging Committee meeting by all Colleges	20.08.2019			
Fresher's Day	To be decided by the college concerned			
Sports Day	29.08.2019			
Inter- collegiate Cultural meet	September 2019			
Teachers day	05.09.2019			
Youth Festival	October 2019			
Education Day	11.11.2019			
Awareness on employability skills	January 2020			
Organizing Centralized Job fair	January 2020			
Science day	28.02.2020			
Women's day	08.03.2020			
Earth day	22.04.2020			

LIST OF HOLIDAYS & VACATION

S.NO	PARTICULARS	DATE
1.	Bakrid	12.08.2019 (Monday)
2.	Independence Day	15.08.2019 (Thursday)
3.	Sri Krishna Ashtami	23.08.2019 (Friday)
4.	Vinayaka Chavithi	2.09.2019 (Monday)
5.	Moharram	10.09.2019 (Tuesday)
6.	Mahatma Gandhi Jayanthi	02.10.2019 (Wednesday)
7.	Dasara	03.10.2019 to 11.10.2019
8.	Deepavali	27.10.2019 (Sunday)
9.	Mailad-un-Nabi	10.11.2019 (Sunday)
10.	Christmas	23.12.2019 to 28.12.2019
11.	Pongal	13.01.2020 to 18.01.2020
12.	Republic Day	26.01.2020 (Sunday)
13.	Maha Sivaratri	21.02.2020 (Friday)
14.	Holi	10.03.2020 (Tuesday)
15.	Ugadi	25.03.2020 (Wednesday)
16.	Sri Rama Navami	02.04.2020 (Thursday)
17.	Babu Jagajivan Ram's Birthday	05.04.2020 (Sunday)
18.	Good Friday	10.04.2020 (Friday)
19.	Dr.B.R.Ambedkar's Birthday	14.04.2020 (Tuesday)

**Note: All holidays are subject to AP State Govt. Orders.
The University remains closed on Sundays and Second Saturday of every month.**

KRISHNA UNIVERSITY

Machilipatnam-521003, Andhra Pradesh, INDIA



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మాచిలీపట్నం - 521003

కృష్ణా విశ్వవిద్యాలయం

DR.KRISHNA REDDY

M.Sc.,M.Phil.Ph.D,FIETE,FAPAS, FTAS,

Professor of Physics & Registrar

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krishna.kkreddy@gmail.com

No. KRU/Estt./Academic Calender-2020-21/ 2020

Dt: 31-10-2020

Sub: Krishna University, Machilipatnam – Academic Calender-2020-21 –
Teaching and Learning Methodology –Regarding.

Ref: Higher Education Department G.O.Rt. No. 153 dt. 30-10-2020
(Copy enclosed)

CIRCULAR

With reference cited and I am by direction of the Vice-Chancellor, Krishna University (KrU) to inform that the commencement of the class work for all academic programmes shall begin from 2nd Nov, 2020 (Monday). In this context, all the Principal's of the Campus college's (University Campus College and University College of Engineering & Technology) and Special officer, Dr.MRAR PG Centre, Nuzvid are requested to submit the individual faculty teaching class recording reports i.e., class work, students strength and faculty programmes, etc., on weekly basis to the Registrar, Krishna University.

Further, it is also informed to all the Principal's of the affiliated colleges of Krishna University strictly follow the Academic calendar 2020-2021 and submit the individual faculty teaching class recording reports i.e., class work, students strength and faculty programmes, etc., on weekly basis to the Coordinator/ Dean, College Development Cell, Krishna University without any fail.

The guidelines and Standard Operating Procedures (SOPs) and declaration from the parent are appended along with this letter. Hence, all the Principals of constituent and affiliated college of Krishna University are informed to take the consent of the parents before commencement of the class work.




REGISTRAR
REGISTRAR
KRISHNA UNIVERSITY
MACHILIPATNAM - 521 001.
ANDHRA PRADESH. INDIA

Copy:

The Chairman, APSCH, Guntur

The Secretary, APSCH, Guntur

PS to Vice-Chancellor

PA to Registrar

The Principal, University Campus College through all the HoD's/ Coordinator's of the concerned Departments.

The Principal, University College of Engineering and Technology

The Special Officer, Dr. MRAR PG Centre, Nuzvid

The Coordinator/Dean, CDC Section, KRU

The Director, Academic Audit Cell, KRU

All the Principal's of the affiliated colleges of KrU offering UG, PG and Professional courses

File.

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Higher Education Department – Academic Calendar and Guidelines for the Commencement of Academic Year 2020 – 21 for State Universities and Colleges (UG/PG, Professional/Non-Professional) - Opening of Higher Educational Institutions i.e University Colleges and its affiliated Colleges w.e.f.2.11.2020 - Orders – Issued.

HIGHER EDUCATION (U.E) DEPARTMENT

G.O.Rt.No.153.

Dated:30.10.2020
Read:

The Chairman, APSCH, E-file bearing No.SCH-13028/2/2020-CHR - APSCH received on 14.10.2020.

ORDER:

The Government of Andhra Pradesh have decided to open all Higher Educational Institutions i.e University Colleges and its affiliated Colleges in the State on 2nd November 2020 for the academic year 2020-21.

2. In the reference read above, the Chairman, APSCH has proposed common Academic Calendar & guidelines to be followed based on the guidelines of UGC issued in Sept, 2020 and revised SOPs of Ministry of Health & Family Welfare, GOI, New Delhi.

3. Government, after careful examination of the matter, hereby accord the permission to open all Higher Educational Institutions i.e University Colleges and its affiliated Colleges in the State on 2nd November 2020 for the academic year 2020-21.

4. The Government have also approve the common Academic Calendar & guidelines to be followed for commencement of Academic Year 2020 – 21 for State Universities and Colleges (UG/PG, Professional/Non-Professional), with the approval of the respective Statutory bodies of the concerned University. The details of the Academic Calendar and guidelines & Standard Operating Procedures (SoPs) for the commencement of Academic Year 2020-21 is annexed-I & II respectively.

5. The Secretary, APSCH, Mangalagiri, Special Commissioner Collegiate Education, Vice Chancellors of the all the State Universities shall take necessary action accordingly in the matter.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

SATISH CHANDRA
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To
The Special Commissioner, Collegiate Education, Vijayawada.

The Vice-Chancellors of the State Funded Universities
The Secretary, A.P State Council of Higher Education, Mangalagiri.

Copy to :

PS to Spl. Chief Secretary to Hon'ble Chief Minister.
Addl. P.S to M (Education)
PS to Chief Secretary to Govt.,
P.S to Spl.C.S, H.E Dept,
PS to Spl. Chief Secretary to HM&FW Dept
The Chairman, APSCH, Mangalagiri.
The Registrars of State funded Universities in A.P.
Sf/Sc.

//FORWARDED//BY ORDER//

Harinath B
SECTION OFFICER

Annexure-I

Academic Calendar for the academic year 2020 –21

A. Non-professional Programmes

Academic Schedule for 2020-21 for Odd Semesters III and V			
1	Re opening of Colleges		02.11.2020
2	Commencement of Classes for III, V Semesters		02.11.2020
3	Internal Examinations	For III & V Semesters	Dec 1 st to 5 th , 2020
4	Closure of instruction	For III & V Semesters	06.03. 2021
5	Commencement of End Semester Examinations	For III & V Semesters	08.03.2021
Academic Schedule for 2020-21 for Even Semesters IV and VI			
1	Commencement of Classes for IV and VI Semesters		25.03. 2021
2	Internal Examinations	For IV and VI Semesters	June 1 st to 5 th , 2021
5	Closure of instruction	For IV and VI Semesters	07.08. 2021
6	Commencement of End Semester Examinations	For IV and VI Semesters	09.08. 2021

B. Professional Programmes (B.Tech and B.Pharm)

Academic Schedule for 2020-21 for Odd Semesters III, V and VII		
1	Re opening of Colleges	02.11.2020
2	Commencement of Classes for III, V and VII Semesters	02.11.2020
3	Internal Examinations	For III, V& VII Semesters Dec 1 st to 5 th , 2020
4	Closure of instruction	For III, V& VII Semesters 06.03 2021
5	Commencement of End Semester Examinations	For III,V& VII Semesters 08.03.2021

Academic Schedule for 2020-21 for Even Semesters IV, VI and VIII		
1	Commencement of Classes for IV, VI and VIII Semesters	25 th March, 2021
2	Internal Examinations	For IV, VI and VIII Semesters June 1 st to 5 th , 2021
5	Closure of instruction	For IV, VI and VIII Semesters Aug 7 th , 2021
6	Commencement of End Semester Examinations	For IV, VI and VIII Semesters Aug, 9 th 2021

- Commencement for class work for 1st year UG Professional and Non-professional Programmes will be from 01.12 2020.

C. Academic Calendar for Postgraduate Programmes

Academic Schedule for 2020-21 for Semester III		
1	Re opening of Colleges	02.11.2020
2	Commencement of Classes for III Semester	02.11.2020
3	Internal Examinations	For III Semester Dec 1 st to 5 th , 2020
4	Closure of instruction	For III Semester 6 th March, 2021
5	Commencement of End Semester Examinations	For III Semester 08.03.2021
Academic Schedule for 2020-21 for IV Semester		
1	Commencement of Classes for IV Semester	25 th March, 2021

2	Internal Examinations	For IV Semester	June 1 st to 5 th , 2021
3	Closure of instruction	For IV Semester	Aug 7 th , 2021
4	Commencement of End Semester Examinations	For IV Semester	Aug, 9 th 2021

Note:

1. 6-day week shall be followed.
2. For slippage of working days due to any unavoidable reasons, compensation can be made by conducting class work on Second Saturdays, Sundays and other holidays, except on National Holidays and important festivals.
3. Schedule for commencement of 1st year P.G Programmes will be given separately.

Annexure-II

Guidelines and Standard Operating Procedures for the Commencement of Academic Year 2020 – 21.

The Universities and colleges are expected to implement blended learning system integrating conventional and online teaching and learning. They have to also introduce evaluation system using online and offline methods. The new challenges due to the prevailing situation can be better faced through blended learning systems. **The resurgence plan for academic continuity provided by APSCHE may be followed to introduce blended learning system.** The institutions are expected to develop workable models to continue the academic process without compromising quality and standards. Extra efforts are needed to ensure smooth functioning and to engage students, teachers and other staff to perform their duties and responsibilities effectively. The following are the SoPs and guidelines for making all the required facilities and services available for the effective functioning.

The **Standard Operating Procedure** outlines various generic precautionary measures to prevent spread of COVID-19, when Universities and Colleges are permitting students on the campus for the academic year 2020 – 21. All Universities and Colleges are expected to comply with the COVID-19 related guidelines issued by the Ministry of Home Affairs and Ministry of Health & Family Welfare, Government of India and also the guidelines issued by the University Grants Commission on 29.04.2020 and 06.07.2020 regarding the modes of teaching, conduct of examinations, importance of physical & social distancing etc. Every university/college must be prepared in all respects to carry out the academic activities following necessary advisories/guidelines/directions issued by the Central/State Government, MHRD or UGC from time to time to prevent the spread of COVID-19. Each institution

shall prepare detailed SoP in addition to the present one based on local conditions. A district-level, University level and a college level task force shall be constituted to ensure compliance of SoP.

The Vice-Chancellors of the Universities shall be vigilant and interact with Principals of all constituent and affiliated colleges on continuous basis and take appropriate decision depending on the situation.

1. Generic Preventive Measures

The generic preventive measures include basic public health measures that are to be followed to reduce the risk of COVID-19. These measures need to be observed by all (faculty, employees and students) in their places of work and study at all times. These include:

- i. Physical distancing of at least 6 feet between persons.
- ii. Mandatory use of face covers/masks.
- iii. Frequent hand washing with soap (for at least 20 seconds) or use of alcohol based hand sanitizers (for at least 20 seconds).
- iv. Respiratory etiquettes to be strictly followed. This involves strict practice of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow and disposing off used tissues properly.
- v. Self-monitoring of health by all and reporting any illness at the earliest.
- vi. Spitting shall be strictly prohibited.
- vii. Installation & use of Aarogya Setu App.

2. Preparatory work for opening up of the Institutions

a) Planning:

- i. All work areas intended for teaching/demonstrations etc., including laboratories, other common utility areas shall be sanitized with 1% sodium hypochlorite solution, with special attention to frequently touched surfaces.
- ii. Colleges, hostels, University Centers and facilities that were used as quarantine centers shall be properly sanitized and deep cleaned before functioning is resumed. Guidelines issued by Ministry of Health & Family Welfare for disinfection of common public places including offices may be referred to in this regard).(<https://www.mohfw.gov.in/pdf/Guidelinesondisinfectionofcommonpublicplacesincludingoffices.pdf>).
- iii. Wherever skill based/laboratory training on equipments are to be utilized, place the equipment 6 feet apart, wherever feasible, to facilitate physical distancing. Similarly, utilize any outdoor space by relocating equipment outside like in verandah, courtyard, shed, etc.

- iv. At all times, the faculty and students shall maintain a physical distancing of 6 feet apart. Scheduling of activities and seating plan shall be made accordingly.
- v. Ensure hand washing facilities along with provision of soap.
- vi. For ensuring queue management, inside and outside the premises, specific markings on the floor with a gap of 6 feet shall be made. Similarly, physical distancing shall also be maintained in staff rooms, office areas (including reception area), and other places (mess, libraries, canteens, etc.)
- vii. Weather permitting, outdoor spaces may be utilized for conducting faculty student interactions, keeping in view the safety and security of students and physical distancing protocols.

b) Scheduling of activities:

All employees who are at higher risk i.e. older employees, pregnant women and employees who have underlying medical conditions are to take extra precautions and should preferably not be exposed to any front-line work requiring direct contact with the students. GOT online modules training course on 'basic awareness on COVID' (https://diksha.gov.in/igot/explore-course/course/do_31301038997125529_6164) may be undertaken by all employees and students during online interactions or guidance sessions on the first day.

c) Availability and management of supplies:

- i. Appropriate back-up stock of personal protection items like face covers/masks, visors, hand sanitizers etc. shall be made available by management to the faculty and employees.
- ii. Provide an adequate supply of thermal guns, alcohol wipes or 1% sodium hypochlorite solutions and disposable paper towels, soap, IEC materials on COVID.
- iii. Pulse oximeter to check oxygen saturation levels of any symptomatic person must be arranged.
- iv. Ensure availability of sufficient covered dustbins and trash cans.
- v. Provision for proper disposal of used personal protective items and general waste in accordance with CPCB guidelines (available at: https://cpcb.nic.in/uploads/Projects/Bio-Medical-Waste/BMWGUIDELINES-COVID_1.pdf)/
- vi. Housekeeping employees to be informed & trained about norms for waste management & disposal.

4. After opening of the HEIs

a) At the entry point:

- i. Entrance to have mandatory hand hygiene (sanitizer dispenser) and thermal screening provisions. Multiple gates/separate gates, if feasible, should be used for entry and exit.
- ii. Only asymptomatic persons (faculty, employees and students) to be allowed in the premises. If a faculty/employee/student is found to be symptomatic, he/she should be referred to nearest health center.
- iii. Posters/standees on preventive measures about COVID-19 to be displayed prominently.
- iv. Proper crowd management in the parking lots, in corridors and in elevators – duly following physical distancing norms shall be organized.
- v. Entry of visitors should be strictly regulated/restricted.
- vi. Institutions shall set up a proper high visibility campaign with posters and hoardings indicating the importance of proper mask usage, physical distancing and hand sanitizing.

b) Conduct of guidance activities in the rooms or open spaces within the campus:

- i. Seating arrangement to ensure a distance of 6 feet between chairs, desks etc.
- ii. Staggering of guidance activities to be done, with separate timing slots, to allow for adequate physical distancing and disinfection of classroom premises.
- iii. Teaching faculty shall ensure that they themselves and their students wear masks throughout the conduct of the teaching/guidance activities.
- iv. Sharing of items like notebook, pens/pencil, eraser, water bottle etc. amongst students should not be allowed.

c) Conduct of skill based training in workshops/laboratories:

- i. For practical activities in laboratories maximum capacity per session based on redesigned spaces, may be planned and scheduled accordingly.
- ii. Ensure that the equipments have been disinfected, particularly the frequently touched surfaces before and after each use.
- iii. Ensure a floor area of 4 sq.m per person is available for working on equipment/work station.

- iv. Ensure that members sanitize their hands before and after using training equipment. For such purpose hand sanitizer should be provided at laboratories/workstations/simulation labs etc.

d) Activities in common areas – library, mess/canteen, common rooms, gymnasium etc.

- i. Physical distancing of 6 feet needs to be maintained.
- ii. Persons using the common areas need to use mask/face cover all the time.
- iii. Cafeteria/mess facility, if any within the premises, shall remain closed.

e) Transportation to and from the institution:

Students need to be encouraged to use bicycles or to come on foot to the college. If transportation facility is provided by the institution, proper physical distancing, sanitization of buses/other transport vehicles (with 1% sodium hypochlorite) shall be ensured. Staggered timings of commutation need to be practiced. For example, the college timings need to be staggered. For some batches the college may start at 09:00am and for others at 10:00 am to avoid overcrowding during commutation.

4. Teaching Learning Activities after reopening

Instruction Methodology:

The Universities and Colleges are advised to follow blended learning system. The combination of conventional class room teaching and online teaching shall be implemented.

- At any given point of time, there shall be only 1/3rd strength on the college campus and in hostels. The students who are not permitted to the campus for conventional class room teaching shall be engaged through online teaching and learning methods until they get their turn to the college campus.
- Flipped mode of learning need to be practiced, a combination of both in person classroom teaching and learning at home.

*The instruction shall be for a period of 10 days for 1/3rd of students, for 1st/2nd/3rd or 4th year of study as the case may be. Thus, the institutions have to run classes on the campus for 1/3rd of the programs at a given point of time and the class work shall be planned in such a way that COVID guidelines are followed with our any compromise. For example: Let us consider **B.Sc. Programme with Botany, Zoology & Chemistry**. For the first 10 days, only 1st year students shall attend the classroom instruction. 2nd and 3rd year students shall be engaged online. For the next 10 days, only 2nd year students shall attend the classroom instruction, 1st and 3rd year students shall be engaged online. Similarly, for the next 10 days, only 3rd year students shall attend the classroom instruction, 1st and 2nd year students shall be*

engaged online. The cycle shall be repeated after the first three 10-day duration of instruction is completed.

Even for a particular class, say, 1st year, the students shall be split into 3 or more groups and staggered timetable shall be followed. For one group if Botany is taught in the 1st period, for the second group Zoology is taught in the same 1st period and for the third group Chemistry is taught. For the 2nd period the subject taught shall be swapped. For the 2nd period, 1st group will be taught Zoology, second group will be taught Chemistry and Botany is taught for the third group. Similarly, language / Life Skill Courses / Skill Development Courses can follow a staggered timetable. (the institutions can select the programs to be offered on the campus at a given point of time).

- However, it is not mandatory that the students should attend the College. An option is to be given to the student either to attend the College or learn from home. The College administration shall make arrangements for broadcasting live/recorded lectures or to make learning material available to the students not attending the classes.
- In this 10-day instruction, an over view of at least 2 or 3 units/1/3rd of the syllabus shall be given to the students.
- Students of a particular class can be divided into two sections and teachers can be drafted to teach both sections simultaneously, wherever feasible.
- The laboratory work also shall be completed simultaneously, giving due weightage.
- After completion of the 10 days of instruction, the students of the batch will leave the campus and the inmates need to vacate the hostels. Hostel accommodation shall be given to the students for the 10 working days only and not for the full academic year. The next batch of students will take hostel admission for 10 days.
- Staggered timetable shall be worked out for different semesters. The respective Universities and colleges shall facilitate the instruction as per the available infrastructural facilities.
- The duration of each class shall be 45 minutes with a break of 5 to 10 minutes between the classes.
- After the end of each class, the students shall be asked to leave the class and to go into the open, by maintaining social distance and come back after 5 or 10 minutes for next class.
- Toilets shall be cleaned/disinfected in every hour.
- After the end of the 10 days of instruction on campus, the students need to be given the entire learning content as lecture notes as well as the schedule to be followed for the next 20-days on a day-to-day basis.

- Students should be made to actively engage with the teaching-learning process even when they are at home, till they come for the next round of classes. The faculty presence should be ensured by way of Whatsapp groups or through asynchronous learning using google classroom or through video conferences using free software like zoom or jitsi or google meet etc.
- Assignments/Quizzes, etc, are to be administered through email for the students for the next 20 days and evaluation is to be done and communicated promptly. Assessment records shall be maintained.
- The detailed video / audio lectures shall be uploaded on the college website to facilitate learning while at home.
- Student attendance shall be recorded and monitored to satisfy 90 working days.
- The second 1/3rd of the students shall attend physical classes after the first 10-days of instruction is completed for the first 1/3rd batch of students and then followed by the last 1/3rd batch of students, until the syllabus is completed.
- Class Time-Tables need to be worked out accordingly.
- The same cycle shall be continued till the end of the semester.
- Social distancing and other health-and-safety precautions need to be followed.
- Students of one class shall not mingle with students of another class.
- While attending college, a congregation of more than 3 people outside the classroom shall not be allowed.
- Proper ventilation shall be ensured in the classrooms. Doors and windows shall be kept opened.
- Sports and other extracurricular activities are strictly banned.
- Students, after going home shall take bath and keep away from old people and people with co-morbid conditions.
- All students shall be explained the importance of not spreading the infection to the family members at home, particularly to people at high risk.
- For Engineering, Pharmacy and Non-Professional UG Programmes, the revised curriculum with effect from 2020-21 shall be followed.
- Separate guidelines will be issued for community service project for I year of Non-Profession UG programmes.

5. Revisiting the Hostel Accommodation:

- Hostel accommodation shall be provided to the students wherever possible following COVID protocols.
- Only one-third of the accommodation may be filled.
- Single room accommodation needs to be provided to students as far as possible. No crowding shall be allowed at any point of time. Big common halls or common rooms or TV rooms also could be used for the purpose of accommodation.
- Hostel accommodation shall not be given for any inmate on a continual basis for the entire academic year. Inmates need to stay in hostels only when the instructional classes are conducted physically.
- **Usage of Common Areas:** Common areas such as washrooms will need to follow the washroom sanitization guidelines stated above. Other common areas within the student housing used for communal gathering will need to be suspended, and used on a need-only basis based on authorization of hostel warden.
- **Sanitization Procedure**
Room provisions such as bed linen, and overall sanitization will need to have additional procedures in place. The rooms will have to be sanitized more periodically.
- **Emergency Protocol**
An emergency protocol will have to be defined in case a student is found symptomatic or has tested positive for COVID-19, to ensure calm is maintained and necessary actions are taken to quarantine and test peers living in the same accommodation.

6. Hygiene and Sanitation:

- i. Daily cleaning of the floors shall be taken up.
- ii. Provision of soap in toilets and hand sanitizers in other common areas in sufficient quantity must be ensured.
- iii. Cleaning and regular disinfection (using 1% sodium hypochlorite) of frequently touched surfaces (door knobs, hand rails, chairs, benches, washroom fixtures, etc.) to be made mandatory in all class rooms, laboratories, other common areas etc. before beginning of classes and at the end of the day.
- iv. Teaching materials, computers, laptops, printers, shall be disinfected with 70% alcohol wipes.

- v. Deep cleaning of all drinking and hand washing stations, washrooms and lavatories shall be ensured.
- vi. Students and employee should be advised to dispose of used face covers / masks in separate covered bins placed in classrooms, work stations and other common areas. The same may remain stored in the bins for 3 days and disposed of as dry general solid waste after cutting/shredding.
- vii. Students should not be involved in any of the cleaning activities for health safety reasons.
- viii. The HEIs shall build capacity of lecturers/teachers to sensitize them about SoPs for preventing spread of COVID-19 infection.

7. Risk Communication

- i. Create awareness to ensure the students do not gather when leaving the school and in their free time.
- ii. Sensitize students, parents, faculty and employees to create awareness on COVID appropriate behavior, as detailed under generic measures above.
- iii. If a student, faculty or employee is sick, they should not come to the school and follow necessary protocols in this regard.

8. Psycho-social wellbeing

- i. Ensure regular counseling is done for students and faculty reporting mental health issues such as anxiety and depression.
- ii. It is recommended that mentorship assignments are put in place formally, and mentor-mentee discussions are recorded into an action plan and shared with the mentee.
- iii. It is advisable that faculty, counselors and/or mentors should work in unison to ensure emotional safety of the students.

9. SOP to be followed in case a student/faculty/employee develops COVID symptoms (fever, cough, difficulty in breathing)

- i. Place the ill person in a room or area where they are isolated from others.
- ii. Inform parents/guardians as the case may be.
- iii. Patient will remain isolated while wearing a mask/face cover till such time they are examined by a doctor.

- iv. Immediately inform the nearest medical facility (hospital/clinic) or call the state or district helpline.
- v. A risk assessment shall be undertaken by the designated public health authority (district RRT/treating physician) and accordingly further action be initiated regarding management of case, their contacts and need for disinfection.
- vi. Disinfection of the premises to be taken up if the person is found positive.

SATISH CHANDRA
SPECIAL CHIEF SECRETARY TO GOVERNMENT



KRISHNA UNIVERSITY
Machilipatnam-521003, Andhra Pradesh, INDIA

DECLARATION LETTER FROM A PARENT

I, Sri./Smt. _____

F/O, M/O _____ (Name of
the student with admission number) who is studying _____ Year ____
Semester in the department of _____
in your College in the Academic year 2020-21.

I am herewith giving my consent to allow my child physically to attend
the class work at your college.

I hereby declare that my child and I are fully aware of the guidelines
and Standard Operating Procedures of COVID-19 before and after resuming
of class work in the college.

Any acts of his/her beyond the guidelines and Standard Operating
Procedures of COVID-19 issued by the University shall be sole responsible of
mine.

Place:

Signature of the Parent

Date:

**Academic Calendar and Guidelines for the Commencement of Academic
Year 2020 – 21 for First Year Conventional Degree Programmes in
Colleges**

As per G.O MS No: 34 Higher Education Dt: 15-10-2020, the AP State Council of Higher Education has conducted Online Admissions into Under Graduate Courses Offered by the Degree College in the state. After the completion of the admission process in Phase – 1, the APSCHC has formulated common academic calendar. As the Covid is still prevailing, the Guidelines of the APSCHC for reopening of Colleges and the Guidelines of University Grants Commission issued in November 2020 and the revised Standard Operating Procedures of the Government of India Ministry of Health & Family Welfare, Directorate General of Health Services on 8th September, 2020 shall be followed. The Universities and Colleges have to closely analyse the prevailing conditions, resources, support services and infrastructure and take appropriate decisions to start academic calendar for the first degree students of the academic year 2020 - 2021 effectively.

**Academic Calendar for the academic year 2020 –21 of First Year
Conventional Degree Programmes**

Academic Schedule for 2020-21 for Semester I		
1	Commencement of Classes	1 st February, 2021
2	Internal Examinations For I Semester	March 18 th 2021
3	Closure of instruction	30 th April, 2021
4	Commencement of End Semester Examinations	10 th May, 2021

Academic Schedule for 2020-21 for Semester II		
1	Commencement of Classes for II Semester	24 th May, 2021
2	Internal Examinations for II Semester	July 5 th 2021
3	Closure of instruction	Aug 21 st ,2021
4	Commencement of End Semester Examinations	Aug 30 th ,2021

Note:

1. 6-day week shall be followed.
2. For slippage of working days due to any unavoidable reasons, compensation can be made by conducting class work on Second Saturdays, Sundays and other holidays, except on National Holidays and important festivals.



**KRISHNA UNIVERSITY
RUDRAVARAM -521004
UG ACADEMIC CALENDAR 2021-22**

Particulars/ Details	I YEAR		II YEAR		III YEAR	
	I SEM	II SEM	III SEM	IV SEM	V SEM	VI SEM
Class work Commencement	18-10-21	15-02-22	18-10-21	15-02-22	01.10.21	07.02.22
Closure of Instructions	31-01-22	28-05-22	31-01-22	28-05-22	08-01-22	21-05-22
Total number of Working Days	90*	90*	90*	90*	90*	90*
I Internal Examinations	1-6 Dec 21	4-9 Apr 22	1-6 Dec 21	4-9 Apr 22	1-6 Dec 21	4-9 Apr 22
Payment of Examination fee & Submission of Application Forms & Attendance particulars to the Controller of Examinations	From 10-12-21 To 15-12-21	From 14-04-22 To 18-04-22	From 10-12-21 To 15-12-21	From 14-04-22 To 18-04-22	From 10-12-21 To 15-12-21	From 14-04-22 To 18-04-22
Submission of Attendance particulars of ineligible candidates to the Controller of Examinations	24-01-22	20-05-22	24-01-22	20-05-22	03-01-22	08-05-22
University Theory Examinations	07-02-22	01-06-22	07-02-22	01-06-22	19-01-22	23-05-22
Community Service	8 Weeks After II Semester Examinations					
Summer Internship/on the Job Training/Apprenticeship.	8 Weeks After IV Semester Examinations					
University Theory & Practical Examinations	Immediately After theory Examinations	Immediately After theory Examinations	Immediately After theory Examinations	Immediately After theory Examinations	Immediately After theory Examinations	Immediately After theory Examinations
Summer Vacation	From 01-06-2022 To 27-06-2022					
Re-opening of University College for the academic year 2022-23	28-06-2022					

* Implement Blended mode of teaching/learning on holidays except public holidays to complete mandatory teaching hours.

Activities	
Education Day	11-11-2021
NSS Day	24-09-2021
Constitution Day	26-11-2021
NCC Day	28-11-2021
AIDs Day	01-12-2021
Anti-ragging Campaign	02-12-2021
Women's Day	08-03-2022
Earth Day	22-04-2022
Awareness on employability skills	25-05-2022
World Environment Day	05-06-2022
University Foundation Day	25.06.2022

**Director (I/c)
Academic Audit Cell
Krishna University
Rudravaram-521004**

LIST OF HOLIDAYS

S.NO	PARTICULARS	DATE
1.	Mahatma Gandhi Jayanthi	02-10-2021 (Saturday)
2.	Dasara	11.10.2021 to 16.10.2021
3.	Eid-e-Milad-un-Nabi	19.10.2021 (Tuesday)
4.	Deepavali	04.11.2021 (Thursday)
5.	Christmas	22.12.2021 to 25.12.2021
6.	Pongal	10.01.2022 to 15.01.2022
7.	Republic Day	26.01.2022 (Wednesday)
8.	Maha Shivaratri	01.03.2022 (Tuesday)
9.	Holi	28.03.2022(Monday)
10.	Babu Jagajivan Ram's Birthday	05.04.2022(Tuesday)
11.	Sri Rama Navami	10.04.2022 (Sunday)
12.	Ugadi	13.04.2022 (Wednesday)
13.	Dr.B.R.Ambedkar's Birthday	14.04.2022 (Thursday)
14.	Good Friday	15.04.2022 (Friday)
15.	Ramzan Id/Eid-ul-Fitar	03.05.2022(Tuesday)
16.	Bakrid	10/07/2022(Sunday)
Note: All holidays are subject to AP State Govt. Orders.		



**KRISHNA UNIVERSITY
RUDRAVARAM -521004
UG ACADEMIC CALENDAR 2021-22**

Particulars/ Details	II SEM	IV SEM	VI SEM
Class work Commencement	29-04-22	01-04-22	15-03-22
Closure of Instructions	18-08-2022	23-07-2022	08-07-2022
Ist Internal Examinations	13-15 JUNE 2022	23-25 MAY 2022	9-10 MAY 2022
IInd Internal Examinations	10-12 AUG 2022	18-20 JULY 2022	28-30 JUNE 2022
Payment of Examination fee & Submission of Application Forms & Attendance particulars to the Controller of Examinations	FROM 01 AUG 2022 TO 08 AUG 2022	FROM 09 JULY 2022 TO 15 JULY 2022	FROM 09 JUNE 2022 TO 02 JULY 2022
Submission of Attendance particulars of ineligible candidates to the Controller of Examinations	10 AUG 2022	16 JULY 2022	04 JULY 2022
University Theory Examinations	22 AUG 2022	26 JULY 2022	12 JULY 2022
Summer Internship/on the Job Training/Apprenticeship.	8 Weeks After IV Semester Examinations		
University Theory & Practical Examinations	Immediately After theory Examinations	Immediately After theory Examinations	Immediately After theory Examinations

Activities	
Youth day	12-01-2022
Science Day	28-02-2022
Women's Day	08-03-2022
Earth Day	22-04-2022
World Environment Day	05-06-2022
University Foundation Day	25-06-2022
NSS Day	24-09-2022
Education Day	11-11-2022
Constitution Day	26-11-2022
NCC Day	28-11-2022
AIDs Day	01-12-2022
Anti-ragging Campaign	02-12-2022

**Director (I/c)
Academic Audit Cell
Krishna University
Rudravaram-521004**

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1.	Maha Shivaratri	01.03.2022 (Tuesday)
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7.	Good Friday	15.04.2022 (Friday)
8.	Ramzan Id/Eid-ul-Fitar	03.05.2022(Tuesday)
9.	Bakrid	10.07.2022(Sunday)
10.	Moharrum	09.08.2022 (Tuesday)
11.	Independence Day	15.08.2022 (Monday)
12.	Sri Krishnasthami	19.08.2022 (Friday)
13.	Vinayaka Chavithi	31.08.2022 (Wednesday)
14.	Mahatma Gandhi Jayanthi	02.102022 (Sunday)
15.	Dasara	03.10.2022 to 07.10.2022
16.	Eid-e-Milad-un-Nabi	09.10.2022 (Sunday)
Note: All holidays are subject to AP State Govt. Orders.		