



**V.S.R. GOVERNMENT DEGREE & PG COLLEGE
MOVVA, KRISHNA DT.**

**A ONE DAY WORKSHOP
on
DIALOGUE BUILDING & PARAGRAPH DEVELOPING WITH A
SELECT TENSE PATTERN**

Date: 20.02.2023

**Organised by
DEPARTMENT OF ENGLISH & JKC
in association with
DEPARTMENT OF ENGLISH, SRR & CVR GOVT DEGREE COLLEGE (A),
VIJAYAWADA**

Resource Persons:

Mrs. K. L. C. DEVI & Mrs. J. KAVITHA,

Faculty members of the Dept. of English,

S.R.R & C.V.R GOVERNMENT DEGREE COLLEGE (A), VIJAYAWADA

Fwd: English department Workshop on 20th February 2023 & Guest Lecture Extension Activity of 20th February 2023

1 message

GDC, Movva <gdcjkc.movva@gmail.com>
To: Kalpana Javangula <kalpanaaptf@gmail.com>

Sun, Jul 16, 2023 at 8:21 AM

----- Forwarded message -----

From: **lakshmichamundeswaridevi kundem** <klcdevi9101998@gmail.com>

Date: Mon, 13 Feb 2023, 11:04 am

Subject: English department Workshop on 20th February 2023 & Guest Lecture Extension Activity of 20th February 2023

To: Verumi Sundara Ramaiah Govt. Degree & P.G. College Movva <gdcjkc.movva@gmail.com>, lakshmichamundeswaridevi kundem <klcdevi9101998@gmail.com>, Govt. College Vijayawada <srrandcvr@gmail.com>, Jawahar Knowledge Center Vijayawada <vijayawada.jkc@gmail.com>

To
The Principal
VSR GDC &PG College
MovvaRespected Principal madam!
Good Morning

I submit that the department of English of SRR and CVR GDC, Vijayawada wishes to organize a Student Workshop with our Principal 's permission, as a supporting part of our MOU for UG I & II year Students on the topic *Dialogue Writing and Paragraph Developing with a Select Tense Patterns* on 20th February 2023 by the Faculty members

1. Mrs. K L C Devi (HOD Dept. Of English)
2. Mrs. J. Kavitha, Lecturer in English

Also we wish to organize an extension activity, ie; guest lecture by former Professor of V R Siddhartha Engineering College

Mr. J. Naga Malleswara Rao

Topic:* Industry Internship :

A View on Indian Industries & Applications of Computers* for II & III UG Students.

We look forward to your favourable permission and official Intimation to our College.
Thank you madam

K L C Devi
HOD, Department of English
SRR and CVR Government Degree College(A), Vijayawada



V.S.R. GOVERNMENT DEGREE & P.G. COLLEGE

Movva-521135, Krishna District, Andhra Pradesh

NAAC Accredited with "A" Grade (3.01 CGPA)

ISO 9001:2015, 14001:2015, 50001:2011 Certified Institution

Affiliated to Krishna University



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To

The Principal

SRR & CVR Government Degree College (A)

Vijayawada

Respected Madam,

Sub: Invitation to the Department of English, SRR & CVR Government Degree College (A), Vijayawada to conduct a one day Student workshop and an Extension activity at V.S.R GDC Movva - Reg

Greetings of the day. The Department of English, V.S.R. Government Degree & PG College, Movva, is extremely delighted at your interest to organise a student-centred activity in our college as a supporting part of our MOU. In this connection, we cordially invite Mrs K.L.C Devi, HOD, Department of English, SRR & CVR Government Degree College (A), Vijayawada and Mrs J. Kavitha, Lecturer in English, SRR & CVR Government Degree College (A), Vijayawada, as resource persons for a one day student workshop on "Dialogue writing and Paragraph Developing with select tense patterns" on 20.02.23 for the UG first and second year students. And also, we welcome Mr. J. Naga Malleswara Rao, Former Professor, V. R. Siddhartha Engineering College, Vijayawada, with whom your English department corresponded to organize an extension activity i.e. to deliver a guest lecture on "Industry internships: A view on Indian Industries and Applications of Computers" for UG II & III year students on the same day.

Thanking You,

Yours sincerely

Devi
Principal 05/2/23
PRINCIPAL

V.S.R. Govt. Degree & P.G. College
Movva - 521 135, Krishna Dt., A.P.

17.02.23

All the first ^{& second} year (BA/Bcom/Bsc) students are here by informed that the Department of English is organising a oneday workshop on "Dialogue writing and Paragraph developing with select tense patterns" on 20.02.23 (Monday). And also there would be a guest lecture by M.J. Naga Mallewarao, former Professor, V.B. Siddhartha engineering college, Vijayawada on "Industry internships: A View on Indian Industries and Applications of Computers". Hence all are requested to attend without fail. Concerned ^{class} lecturers are requested to encourage students to participate in this workshop.

Venue: MANA TV Room
 Timings: 10 to 12 pm.
 J. Kalpana
 HOD English.

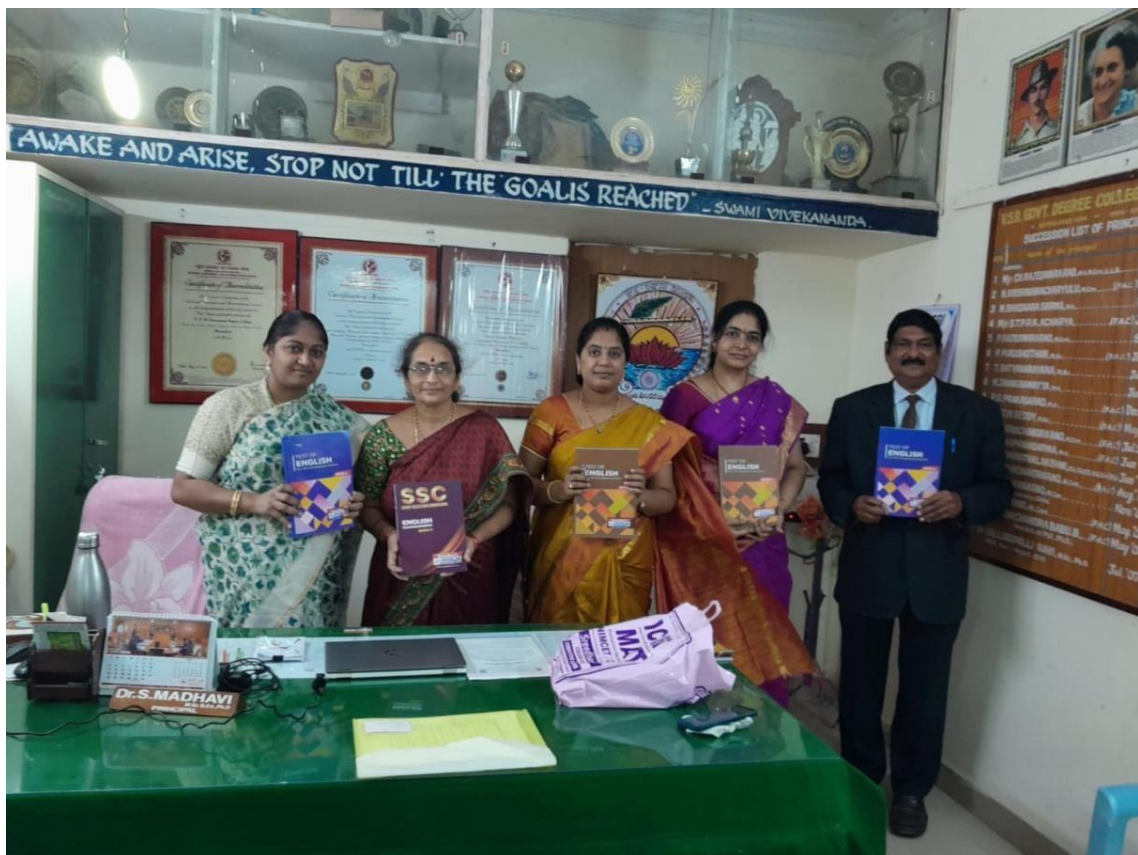
[Signature]
 PRINCIPAL
 V.S.R. Govt. Degree & P.G. College
 Movva - 521 135, Krishna Dt., A.P.

I year & II year classes.

IBA	<i>[Signature]</i>	II BA	<i>[Signature]</i>
IBcom(G)	<i>[Signature]</i>	II Bcom(G)	S. LAKSHMI
IBcom(CA)	<i>[Signature]</i>	II Bcom(CA)	<i>[Signature]</i>
IBsc(MECs)		II Bsc(MECs)	<i>[Signature]</i>
IBsc(MPCs)	<i>[Signature]</i>	II Bsc(MPCs)	<i>[Signature]</i>
IBsc(BZC)	<i>[Signature]</i>	II Bsc(BZC)	<i>[Signature]</i>
IBsc(BIBC)	<i>[Signature]</i>	II Bsc(BIBC)	

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REPORT OF THE WORKSHOP



Handing over 19 English Practice Books of Competitive Examinations to Principal Dr. S. Madhavi, V.S.R Government Degree and P.GCollege, Movva, on 20-02-2023



Principal Dr. S. Madhavi, addressing the students during Inaugural Session of the Student Workshop on 20-02-2023, at V.S.R Government Degree and P.G College, Movva



Inaugural Session of the Student Workshop on 20-02-2023, at V.S.R Government Degree and P.G College, Movva, A.P



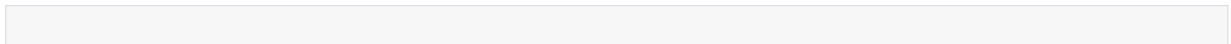
Welcome by Dr. Kalpana, HOD, Dept. of English, during the Inaugural Session of the Student Workshop on 20-02-2023, at V.S.R Government Degree and P.G College, Movva

Handouts and Practice/Worksheets of the Student Workshop:

Here are some tips for writing effective English dialogue:

1. **Keep it realistic:** Dialogue should sound like something people would actually say in real life. Use contractions, interruptions, and natural-sounding phrasing to make the conversation sound realistic.
2. **Use dialogue tags:** Dialogue tags are words that indicate who is speaking, such as "he said" or "she asked." Use these tags sparingly to avoid repetition, but make sure it's clear who is speaking.
3. **Vary sentence structure:** To make dialogue more interesting, use a mix of sentence structures. Varying the length and complexity of sentences will make the conversation feel more natural.

4. **Show, don't tell:** Use dialogue to reveal the meaning. Instead of having characters explain their emotions, let their words and actions reveal how they're feeling.
5. **Use subtext:** Sometimes what characters say is different from what they mean. This is called subtext. Make this clear.
6. **Read it out loud:** When you've finished writing your dialogue, read it out loud to make sure it flows smoothly and sounds natural.
7. **Be consistent:** Make sure your characters' dialogue is consistent with their personalities and backgrounds. A teenager shouldn't speak the same way as a professor, for example.
8. **Use slang and colloquialisms sparingly:** While it's important to make dialogue sound realistic, using too much slang or colloquial language can be distracting or hard to understand for some readers.
9. **Avoid overusing exposition:** Don't use dialogue as a way to explain everything to the reader. Use it to reveal character and advance the plot, but don't overdo it.
10. **Keep it concise:** Avoid long dialogue. Keep it concise and to the point to keep readers engaged.



Here are some tips for writing effective paragraphs in English:

1. **Start with a topic sentence:** The first sentence of your paragraph should introduce the main idea or topic you'll be discussing. This helps the reader understand what the paragraph is about and why it's important.
2. **Use supporting sentences:** After your topic sentence, use several supporting sentences to provide evidence, examples, or details that back up your main point. Each supporting sentence should relate to the topic sentence and flow logically from one to the next.
3. **Use transitions:** To help your paragraph flow smoothly, use transition words or phrases between sentences. These can be words like "in addition," "however," or "for example" that connect your ideas and help the reader follow your train of thought.
4. **Use descriptive language:** Use descriptive language to create a vivid picture in the reader's mind. Sensory details, metaphors, and similes can all help make your writing more engaging.
5. **Vary sentence length and structure:** To keep your paragraph interesting, use a mix of short and long sentences and vary the sentence structure. This can help create a natural rhythm to your writing.
6. **Keep it concise:** While it's important to provide enough detail to support your main point, avoid using unnecessary words or information. Keep your writing concise and to the point.
7. **Use active voice:** Using active voice (subject-verb-object) can make your writing clearer and more direct. Passive voice (object-verb-subject) can be confusing if situation does not need it.
8. **Check your grammar and spelling:** Before you finalize your paragraph, make sure you've checked for grammar and spelling errors. Proofread your writing carefully to make sure it's polished and error-free.
9. **Use paragraph breaks effectively:** Use paragraph breaks to signal a new topic or shift in focus. Each paragraph should focus on a single idea or point.
10. **Revise and edit:** After you've written your paragraph, take a break and come back to it later with fresh eyes. Revise and edit your writing to make sure it's the best it can be.

Example 1.: In English- paragraph writing using hints given: hints are: rains, soil, forests, pollution, agriculture, environment

Paragraph 1: The rains are a vital component of our ecosystem. They nourish the soil, allowing forests and agriculture to thrive. However, the impact of pollution on our environment has led to a significant decline in the quality of our air and water. This, in turn, affects the health of our soil and harms our forests, agriculture, and ultimately the environment as a whole. We must take action to reduce pollution levels and protect our natural resources. By doing so, we can ensure that our lands are able to support life for generations to come.

Example2: In English paragraph writing using hints given. Hints are computers, all fields, students, internships, projects, assignments, students learn fast with computer

Paragraph 2: Computers have become an essential tool in all fields of study. They have revolutionized the way students approach their education, offering a wealth of resources at their fingertips. With the help of computers, students are able to complete assignments, projects, and internships faster and more efficiently than ever before. In addition, students can learn at their own pace, with access to online courses and tutorials on any subject. The use of computers also offers students the opportunity to gain practical skills through internships and projects. As students continue to learn fast with computers, it is clear that they will play an increasingly important role in shaping the future of education.

Example3: In English paragraph writing using hints given: hints are logistics , transport , importance, all fields, automobiles, industrial, domestic, business, pharmaceutical

Paragraph 1:

Logistics and transport play a crucial role in all fields of the economy, from industrial to domestic and business to pharmaceutical. The importance of transport and logistics cannot be overstated, as they are responsible for the timely and efficient movement of goods and materials. The use of automobiles has become an essential component of logistics and transport, allowing for the movement of goods over large distances. Whether it is transporting raw materials to a manufacturing facility or delivering finished products to customers, the use of automobiles has revolutionized the world of logistics. In the pharmaceutical industry, the transport of delicate and time-sensitive medications requires a high degree of precision and care. In short, logistics and transport are integral to the success of many industries, and the continued development and improvement of these processes will be essential for future growth and prosperity.

Dialogues: Examples:

Here are some example dialogues in English that follow a basic 5-step structure:

1. Greeting/Opening
2. Introducing oneself/Engaging in small talk
3. Stating the purpose of the conversation
4. Providing more details/Information
5. Closing/Goodbye

Dialogue 1:

1. A: Hello, may I help you?
2. B: Yes, hi, I'm new here. I was just looking for the HR department.
3. A: Sure, I can help you with that. Are you looking to speak with someone in particular?
4. B: Yes, actually, I have an appointment with the head of HR, Mr. Johnson.
5. A: Okay, great. Let me show you the way.

Dialogue 2:

1. A: Hi, how are you doing today?
2. B: I'm doing well, thanks for asking.
3. A: That's good to hear. I was actually wondering if you'd be interested in joining our book club.
4. B: Oh, that sounds interesting. When does it meet and what kind of books do you read?
5. A: We meet on the first Tuesday of every month and we read a mix of genres. I can give you more details if you're interested.

Dialogue 3:

1. A: Good morning, how can I assist you today?
2. B: Hi, I'm calling because I have a problem with my internet connection.
3. A: I'm sorry to hear that. Can you give me more information about the problem?
4. B: Yes, my internet has been really slow and keeps cutting out.
5. A: Okay, let me pull up your account and see what I can do to help.

Dialogue 4:

1. A: Hey, what's up?
2. B: Not much, just hanging out.
3. A: So, I was thinking about going to the movies later. Do you want to come with me?
4. B: Yeah, sure, that sounds like fun. What movie are you thinking of seeing?
5. A: I was thinking of seeing the new superhero movie. It's supposed to be really good.

Dialogue 5:

1. A: Good afternoon, how may I assist you?
 2. B: Hi, I have a question about my insurance policy.
 3. A: Of course, I'll do my best to help. What is your question?
 4. B: I was wondering if my policy covers dental procedures.
 5. A: Let me check on that for you. Yes, it looks like dental procedures are covered up to a certain amount. Would you like me to go over the details with you?
-

Here are some English dialogues with blanks that students can practice with: Dialogue

1:

A: _____ can I help you?

B: Yes, hi, I'm new here. I was just _____ for the _____ department. A:

Sure, I can ----- with that. Do you ----- to speak with someone in particular?

B: Yes, actually, I have ----- with the head of _____, Mr. Johnson.

A: Okay, great. Let me show you the _____.

Dialogue 2:

A: Hi, how _____ you doing today? B:

I'm doing _____, thanks for asking.

A: That's good to hear. I was actually ----- if you'd be interested in joining our _____ club.

B: Oh, that sounds ----- . When does it meet and what kind of books do you _____ ?

A: We meet on ----- of every month and we read a _____ books. I can give you ----- if you're interested.

Dialogue 3:

A: Good morning, how _____ I assist you today?

B: Hi, I'm calling because I have a problem with my _____ connection. A: I'm sorry to hear that. Can you give me ----- about the _____ ?

B: Yes, my internet has been really ----- and keeps-----

A: Okay, let me ----- your account and see what I can do to _____ .



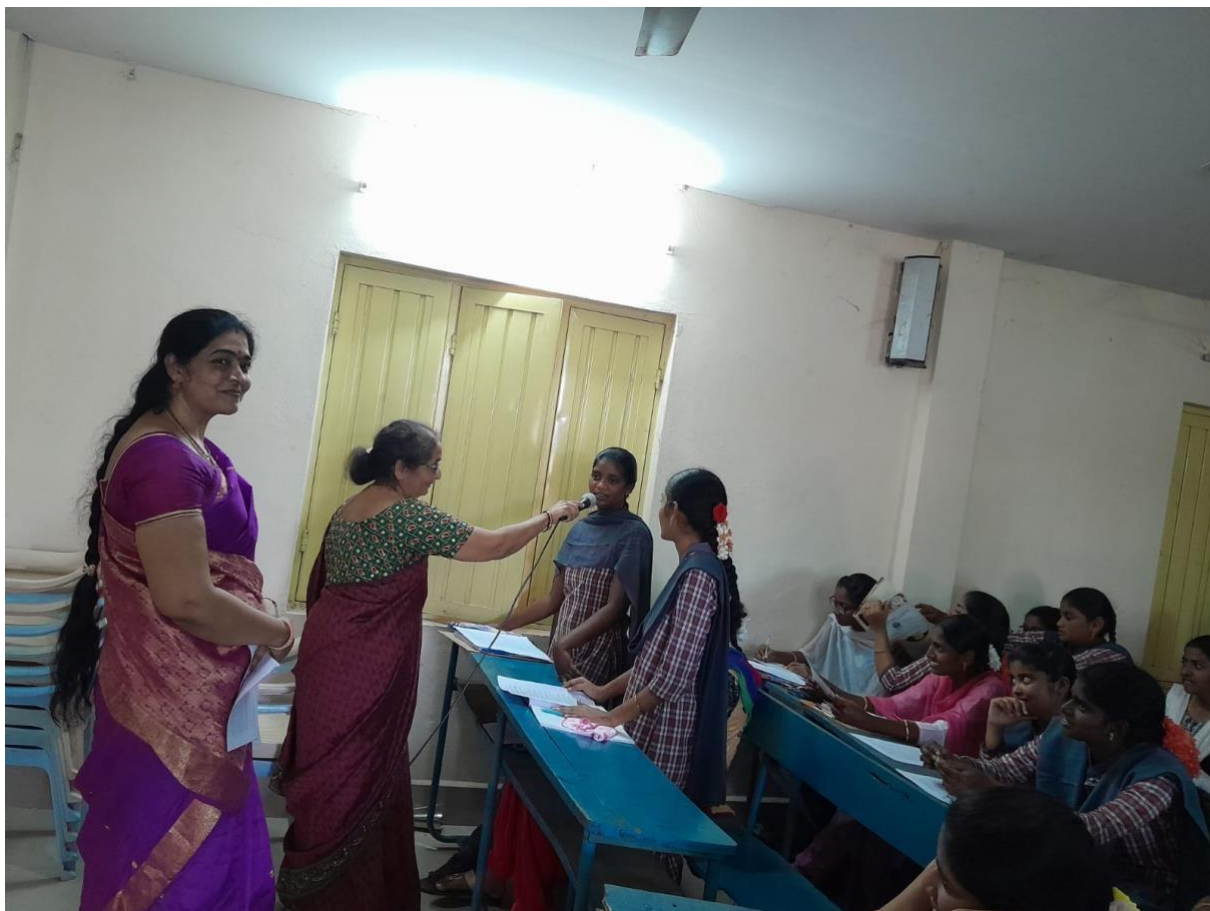
U.G Students at the workshop on 20-02-2023, at V.S.R Government
Degree and P.G College, Movva, A.P



U.G Students' Practice at the workshop on 20-02-2023, at V.S.R Government Degree and P.G College, Movva, A.P



Mrs. J. Kavitha is training U.G Students at the workshop on 20-02-2023, at V.S.R Government Degree and P.G College, Movva, A.P



Mrs. K. L. C. Devi is training U.G Students in speech practice at the workshop on 20-02-2023, at V.S.R Government Degree and P.G College, Movva, A.P

Attendance sheets of students who attended the Workshop on 20-02-2023

STUDENT WORKSHOP BY Mrs. K. L. C. DEVI & Mrs. J. KAVITHA, LECTURERS IN ENGLISH, S.R.R & C.V.R
GOVERNMENT DEGREE COLLEGE ORGANIZED AT V.S.R GOVERNMENT
DEGREE & P.G. COLLEGE, MOVVA, ON 20-02-2023

Attendance of the Students for Workshop

S No	Class/Group	Year/Semester	Name of the Student	Signature
1)	1 st B.com(Gen)	1 st year	R.V.L. Kumari	R.V.L. Kumari
2)	1 st B.com(Gen)	1 st year	L. Gowthami	L. Gowthami
3)	1 st B.com(Gen)	1 st year	J.V. Padmini	J.V. Padmini
4	1 st B.com(Gen)	1 st year	P. Anu	P. Anu
5	1 st B.com(Gen)	1 st year	Gi. Romya	Gi. Romya
6.	1 st B.Sc(B2)	1 st year	Kemmu Meena	K. Meena
7.	1 st B.A	1 st year	T. Sailaja	T. Sailaja
8.	1 st B.Sc(B2)	1 st year	T. Akhila	T. Akhila
9.	1 st B.Sc(B2)	1 st year	K. Bhavitha	K. Bhavitha
10	1 st B.Sc(B2)	1 st year	M. Chandanika Devi	M. Chandanika
11.	1 st B.Sc(Co-ops)	1 st year	V. Navya Sri	V. Navya Sri
12.	1 st B.Sc(M.P.C)	1 st year	M. Vaishnavi	M. Vaishnavi
13.	1 st B.Sc(M.P.C)	1 st year	K. Anandabhai	K. Anandabhai
14	K. Saani	1 st year	1 st B.COM.(C.A)	K. Saani
15	G.N. Malkarani	1 st year	1 st B.COM.(C.A)	G.N. Malkarani
16	K. Nandini	1 st year	1 st B.COM.(Gen)	K. Nandini
17.	II. B.COM.(C.A)	1 st year	M.L.N. Bhargavi	M.L.N. Bhargavi
18	I B.COM.(C.A)	1 st year	K. Nanchayamma	K. Nanchayamma
19.	1 st B.COM(Gen)	1 st year 1 st sem	G. Harshini	G. Harshini
20	1 st B.COM(Gen)	1 st year 1 st sem	K. Dharmasri	K. Dharmasri

1) K.L.C. DEVI
20/02/2023
K.L.C. DEVI

STUDENT WORKSHOP BY Mrs. K. L. C. DEVI & Mrs. J. KAVITHA, LECTURERS IN ENGLISH, S.R.R & C.V.R
GOVERNMENT DEGREE COLLEGE ORGANIZED AT V.S.R GOVERNMENT
DEGREE & P.G COLLEGE, MOVVA, ON 20-02-2023

Attendance of the Students for Workshop

S No	Class/Group	Year/Semester	Name of the Student	Signature
1.	1 st B.Com(C.A)	1 st year - 1 st sem	P. Akshaya	P. Akshaya
2.	1 st B.Com(C.A)	1 st year - 1 st Sem	D. Santhi Swaroopa	D. Santhi Swaroopa
3.	1 st B.Com(C.A)	1 st year - 1 st sem	V. Sruthi	V. Sruthi
4.	1 st B.Com(C.A)	1 st year - 1 st sem	S. Snehalatha	S. Snehalatha
5.	1 st B.Sc(B+B)	1 st year - 1 st sem	M. Sruthi	M. Sruthi
6.	1 st B.Sc(B+B)	1 st year - 1 st sem	D. Mounika	D. Mounika
7.	1 st B.Sc(B+B)	1 st year - 1 st sem	V. Bhargavi	V. Bhargavi
8.	1 st B.Sc(B+B)	1 st year - 1 st sem	K. Supraya	K. Supraya
9.	1 st B.Sc(B+B)	1 st year - 1 st sem	D. Leela Padmaja	D. Leela Padmaja
10.	1 st B.Com(C.A)	1 st year - 1 st sem	M.L.N. Bhargavi	M.L.N. Bhargavi
11.	1 st B.Com(C.A)	1 st year - 1 st sem	K. Nandakamma	K. Nandakamma
12.	1 st B.Com(C.A)	1 st year - 1 st sem	G. Harshini	G. Harshini
13.	1 st B.Com(C.A)	1 st year - 1 st sem	K. Harima Teja	K. Harima Teja
14.	1 st B.Com(C.A)	1 st year - 1 st sem	B. Vijaya	B. Vijaya
15.	1 st B.Sc(M.P.C)	1 st year - 1 st sem	M. Vaishnavi	M. Vaishnavi
16.	1 st B.Sc(M.P.C)	1 st year - 1 st sem	K. Amalabhai	K. Amalabhai
17.	1 st B.Com(C.A)	1 st year - 1 st sem	G.N. Malleswari	G.N. Malleswari
18.	1 st B.Com(C.A)	1 st year - 1 st sem	K. Jaani	K. Jaani
19.	1 st B.Com(C.A)	1 st year - 1 st sem	K. Nandini	K. Nandini

K. L. C. DEVI
20/02/2023
K. L. C. DEVI

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STUDENT WORKSHOP BY Mrs. K. L. C. DEVI & Mrs. J. KAVITHA, LECTURERS IN ENGLISH, S.R.R. & C.V.R.
GOVERNMENT DEGREE COLLEGE ORGANIZED AT V.S.R GOVERNMENT
DEGREE & P.G. COLLEGE, MOVVA, ON 20-02-2023

Attendance of the Students for Workshop

S No	Class/Group	Year/Semester	Name of the Student	Signature
1.	IBCOM(CA)	I semester	K. Saichaitanya	K. Sulu
2.	IBSC(MCA)	I Semester	M. Vasa Prasad	M. Vasa Prasad
3.	IBSC (BTBC)	I Semester	M. Akhil	M. Akhil
4.	IB.com(CA)	I semester	T. Nithin	T. Nithin
5.	IB.com (CA)	I Semester	Ch. Sanjay	Ch. Sanjay
6.	IB.com(CA)	I semester	B. RAVI	B. RAVI
7.	IB.com(CA)	I semester	K. Ravi	K. Ravi
8.	IB.com(CA)	I semester	V.S.R. Kasthik	V.S.R. Kasthik
9.	IB.com(G)	I semester	A. Raveendra	A. Raveendra
10.	IBCOM(CA)	I Semester	V. Siduanda	V. Siduanda
11.	IBSC(MCA) IBSC(MCA)	I Semester	D. Anish	D. Anish
12.	IBCOM(CA)	I Semester	K. Nagakumar Babu	K. Manoj
13.	IBSC(MCS)	I semester	K. AJAY	K. AJAY
14.	IBSC(MPS)	I semester	U. Mahendra	U. Mahendra
..				

K. L. C. Devi
20/02/2023
K. L. C. DEVI

Outcomes:

1. The students practiced and learnt dialogues in English of day to day life
2. The students practiced simple dialogues in English with other students easily and comfortably
3. The students developed paragraphs from simple hints so as to be thorough in writing skills in English
4. The students generated ideas in English with the clues given and developed writing with ease in paragraphs.
5. The students developed paragraphs from simple hints so as to be thorough in writing skills in English
6. The students generated ideas in English with the clues given and developed writing with ease in paragraphs.

E.J. Kalpana
Incharge English Dept.
& JKC Coordinator

[Signature]
Principal
PRINCIPAL
V.S.R. Govt. Degree College
MOVVA - 521135, Krishna Dt., A.P.