



**V.S.R. GOVERNMENT DEGREE & PG COLLEGE  
MOVVA, KRISHNA DT.**

**One Day Workshop**

**on**

**Basics of ICT**

**Organised by**

**DEPARTMENT OF ENGLISH & JKC**

**Dt. 01.07.2023**

**Resource Person**

**Dr. M. B. Suvarchala  
Associate Professor  
ANR College, Gudivada**

# V.S.R. Government Degree & P.G. College

NAAC Reaccredited with a CGPA of 3.01 score at 'A' Grade

(Affiliated to Krishna University)

Dr. S. Madhavi.

M.SC, B.Ed, Ph.D.

PRINCIPAL.



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Date: 27.06.2023

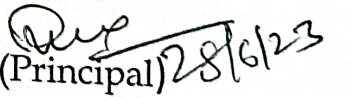
To,  
Dr.M.B.Suvarchala,  
Associate Professor,  
Dept.Commerce & Business Administration,  
A.N.R College,  
Gudivada.

Sub: - V.S.R Government Degree & P.G College, Movva-Invitation to Guest Lecture on  
30/06/2023 -Reg.

Respected Sir,

It gives us an immense pleasure to invite you to deliver a guest lecture on  
Information & Communication Technology for the 2<sup>nd</sup> Semester students on  
30/06/2023 at our college.

Thank you,

  
(Principal) 28/6/23

**PRINCIPAL**

**V.S.R. Govt. Degree College**  
**MOVVA - 521135 Krishna Dt., A.P.**

## NOTICE

30.6.2023

All the I year students (BA/Bcom/Bsc) are hereby informed that the Department of English is organising a workshop on "Basics of ICT" on 01.07.2023 from 11AM to 1PM. The Resource person will be DR. Bhoga Suvachala Munduru, MBA, Mphil, Ph.D. Associate professor, PG Department of Commerce & Business Administration, ANR College (A), Gudivada. Therefore, all the students are instructed to attend the workshop without fail.

J. Kalpana <sup>30/6/23</sup>  
Dept of English

~~J. Kalpana~~  
Principal

For circulation to I year classes.

1 BZC & BTBC *Sw*

② I Bcom Comp - *Sw*  
30/6/23

(2) I B.com *Sw*  
30/6/23

4. I BSc (HEU) *Sw*  
30/6/23

I B.Sc MPCs S.B. K. J. al .

## **OBJECTIVE**

- Introduce participants to ICT and its significance.
- Familiarize participants with commonly used ICT tools and applications.
- Enhance participants' digital literacy skills.
- Explore ICT tools for communication and collaboration.

## **BRIEF REPORT**

The One Day Workshop on Basics of ICT was organized to provide participants with fundamental knowledge and skills in the field of Information and Communication Technology (ICT). The workshop aimed to empower individuals with the necessary understanding of ICT concepts, tools, and applications, enabling them to navigate the digital landscape more effectively.

The workshop followed a combination of interactive sessions, presentations, and hands-on exercises to enhance participant engagement and understanding. Practical exercises and demonstrations were conducted to allow participants to apply their learning and gain practical experience.

## **METHODOLOGY**

- Discussion method
- Hands-on practice

## Inaugural of the ICT Workshop



## Lecture by Resource Person





6WH7+688, College Rd, Movva, Andhra Pradesh 521135, India

Movva  
Andhra Pradesh  
India

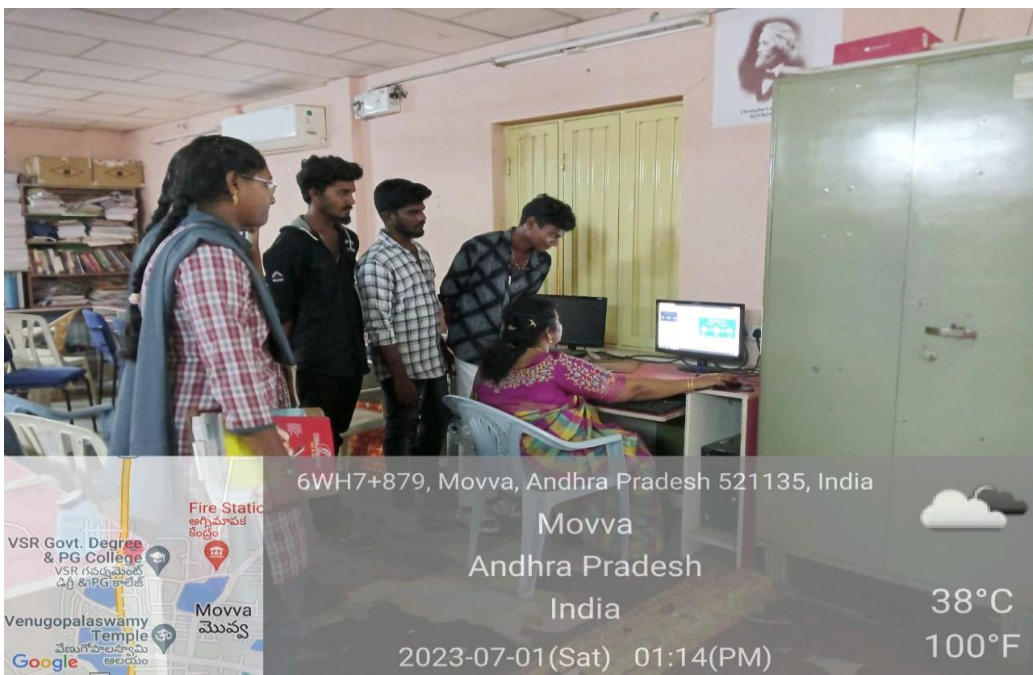
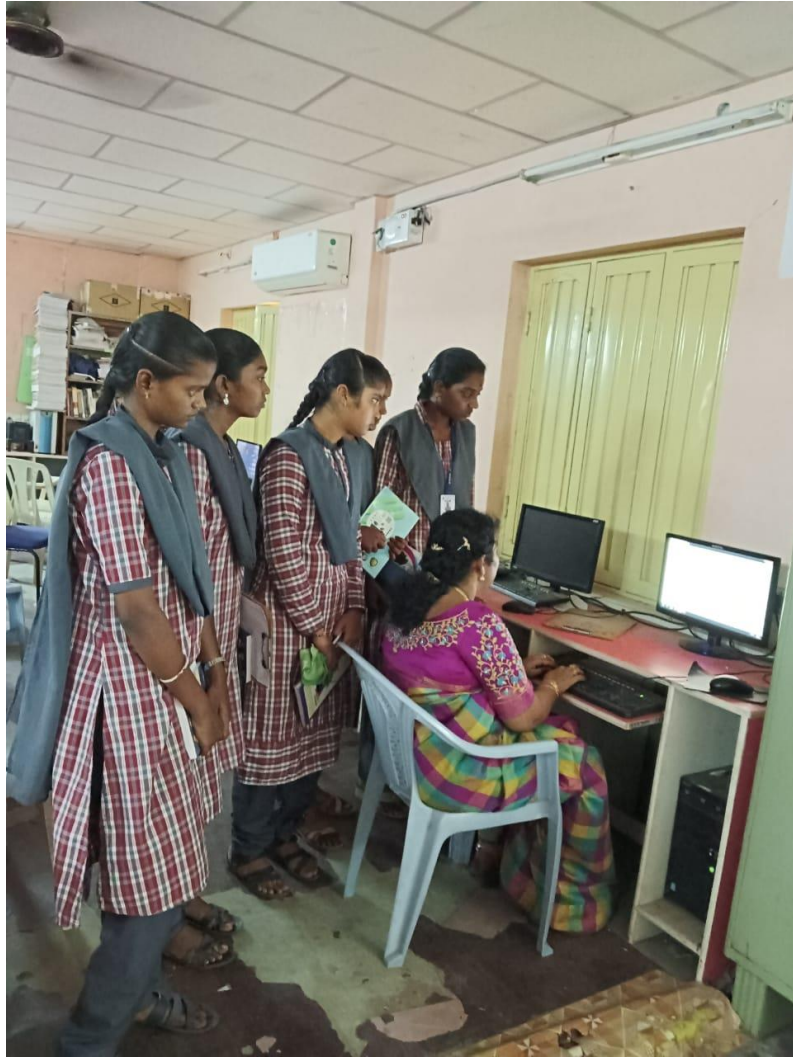
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### Organizing Team



## Hands-on Practice



6WH7+879, Movva, Andhra Pradesh 521135, India

Movva

Andhra Pradesh

India

2023-07-01(Sat) 01:14(PM)



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Page No. 5  
01.07.2023

## One day workshop on "Basics of ICT"

Resource person : Dr. M.B. Suvarchala, MBA, Mphil, Ph.D.  
Associate professor  
ANR College  
Gudivada

Signature : M.B. Suvarchala  
11/07/2023

The One Day Workshop on Basics of ICT is organised to provide students basic knowledge & skills related to Information and Communication Technology. All the first year students participated in the workshop which has interactive sessions, presentations and hands-on training.

Signatures of Staff Members:-

1. Vice Principal - K.R. M. [Signature] 11/7/23
2. NAAC Coordinator -
3. [Signature]
4. [Signature]
5. [Signature]

Signatures of Staff (Dept of English) - Organising  
& ITC Committee

1. [Signature]
2. Suneetha Y
3. J. Kalpana. (ITC Coordinator)
- 4.

**PRINCIPAL**  
V.S.R. Govt. Degree & P.G. College  
MOVVA-521135, Krishna Dt., A.P.



## Signatures of Participants

76

### Signatures of Students

S.No	Name of the student	Group & Year	Signature
1.	P. Akshaya	1 <sup>st</sup> B.com (C.A)	P. Akshaya
2.	K. Pavana Keerthi	1 <sup>st</sup> B.Sc Biotechnology	K. Pavana Keerthi
3.	Gi. Romya	1 <sup>st</sup> B.com (Gen)	Gi. Romya
4.	K. Sriraga Valli	1 <sup>st</sup> B.Sc Biotechnology	K. Sriraga Valli
5.	D. Mounika	1 <sup>st</sup> B.Sc Biotechnology	D. Mounika
6.	K. Amaladabhavi	1 <sup>st</sup> B.Sc (M.P.C.S)	K. Amaladabhavi
7.	M. Chandanika Devi	1 <sup>st</sup> B.Sc (M.P.C.S)	M. Chandanika
8.	M. Vaishnavi	1 <sup>st</sup> B.Sc (M.P.C.S)	M. Vaishnavi
9.	V. Sruthi	1 <sup>st</sup> B.com (C.A)	V. Sruthi
10.	S. sneha latha	1 <sup>st</sup> B.com (C.A)	S. sneha latha
11.	D. Santhi Swaroopa	1 <sup>st</sup> B.com (C.A)	D. Santhi Swaroopa
12.	B. Swathi	1 <sup>st</sup> B.com (C.A)	B. Swathi
13.	L. Gowthami	1 <sup>st</sup> B.com (G)	L. Gowthami
14.	K. Dharama Teja	1 <sup>st</sup> B.com (G)	K. Dharama Teja
15.	R. veena Lakshmi Kumari	1 <sup>st</sup> B.com (G)	R. V. L. Kumari
16.	T. Akhila.	1 <sup>st</sup> B.Sc (B-Z.C)	T. Akhila.
17.	J. Jonjanya	1 <sup>st</sup> B.Sc (B-Z.C)	J. Jonjanya
18.	K. Bhavitha	2 <sup>nd</sup> B.Sc (B-Z.C)	K. Bhavitha
19.	K. Minu Meera	2 <sup>nd</sup> B.Sc (B-Z.C)	K. Minu
20.	H. Sruthi	1 <sup>st</sup> B.Sc (B-Z.C)	H. Sruthi
21.	K. Suproja	1 <sup>st</sup> B.Sc Biotechnology	K. Suproja
22.	D. Avinash	1 <sup>st</sup> B.S.C (M.P.C.S)	D. Avinash
23.	U. Mahendra	1 <sup>st</sup> B.S.C (M.P.C.S)	U. Mahendra
24.	K. Ajay	1 <sup>st</sup> B.S.C (M.P.C.S)	K. Ajay
25.	G. Naga Malleswari	1 <sup>st</sup> B.com (C.A)	G. N. Malleswari
26.	J. V. Padmini	1 <sup>st</sup> B.com (Gen)	J. V. Padmini
27.	K. Nandhini	1 <sup>st</sup> B.com (Gen)	K. Nandhini
28.	K. Jaani	1 <sup>st</sup> B.com (C.A)	K. Jaani
29.	P. Anu	1 <sup>st</sup> B.com (Gen)	P. Anu
30.	B. Pranitha	1 <sup>st</sup> B.com (C.A)	B. Pranitha

31. M. Vasanth	1st B.com (CA)	M. Vasanth
32. K. Kusuma	1st B.com (CA)	K. Kusuma
33. B. Nageswari	2 <sup>nd</sup> B.com (CA)	B. Nageswari
34. M. N. Bhargavi	1 <sup>st</sup> B.COM (CA)	M. N. Bhargavi
35. V. Siddhartha	2 <sup>nd</sup> B.Com. (CA)	V. Siddhartha
36. H. Pavan	I B.com (CA)	H. Pavan
37. P. Venkata Koteswaram	I. B.com (CA)	P. V. Koteswaram
38. K. Manoj	I. B.com (CA)	K. Manoj
39. J. Sumanth	"	J. Sumanth
40. T. Nithin	"	T. Nithin
41. J. Subhash	I B.S. (B2C)	J. Subhash
42. B. Anand Kumar	2 <sup>nd</sup> B.com (CA)	B. Anand Kumar
43. D. Jayadeesh	I. B.COM (CA)	D. Jayadeesh
44. G. Navya	I B.S.C (B.E.C)	G. Navya
45. M. Manju Sri	I B.Sc (M.P.S)	M. Manju Sri
46. T. Ransidha	I B.S.C (M.P.S)	T. Ransidha
47. V. Navjy Sree	I. B.Sc (M.P.S)	V. Navjy Sree
48. V. R. Madhik	I. B.COM (CA)	V. R. Madhik
49. D. Vinay Kumar	I. B.COM (CA)	D. Vinay Kumar
50. A. Saiya Sai	I. B. Com (CA)	A. Saiya Sai

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Dr. S. Madhavi.

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Email id: [gdcjkc.movva@gmail.com](mailto:gdcjkc.movva@gmail.com)

Website: [www.gdcmovva.ac.in](http://www.gdcmovva.ac.in)

Date: 01.07.2023

To,  
Dr.M.B.Suvarchala,  
Associate Professor,  
Dept.Commerce & Business Administration,  
A.N.R College,  
Gudivada.

Respected Madam,

**Sub: -** V.S.R Government Degree & P.G College, Movva-Acknowledgement of  
Conducting One day Workshop on Basic Concepts of ICT--Reg.

I am greatly pleased to thank Dr.M.B.Suvarchala Associate Professor, PG Dept.  
of Commerce and Business Administration, ANR College Gudivada for conducting  
One day work shop on the Basic Concepts of ICT for II Semester Students of our  
college on 01 July 2023.

Thank you,

*K.P.M. I/c*  
PRINCIPAL 1/7/23  
V.S.R. Govt. Degree & P.G. College  
MOVVA-521135, Krishna Dt., A.P.

## OUTCOMES

- Participants gained a foundational understanding of ICT, including its components, applications, and advancements.
- Participants understood common ICT tools and applications such as computers, smartphones, email, the Internet, social media, and productivity software.
- Participants enhanced their digital literacy skills, including file management, data security and online privacy.
- Participants gained confidence in their ability to navigate and utilize ICT tools effectively, contributing to their personal and professional development.

*E. Kalpana*  
In charge English Dept.  
& JKC Coordinator

  
Principal  
**PRINCIPAL**  
**V.S.R. Govt. Degree College**  
**MOVA-821135, Krishna Dt., A.P.**